

# HORNTON PARISH COUNCIL

13 September 2021

To all members of the Parish Council

Your attendance is requested at the next meeting of the Parish Council to be held at the Methodist Church on Monday, 13 September 2021 at 7.30pm.

## AGENDA

1. To receive apologies for absence
2. To receive declarations of interests
3. To approve the accuracy of the minutes of the Annual Parish Council meeting held on Monday, 12 July 2021
4. Matters arising from the minutes
5. Finance Report
  - 5.1. Payments for approval:

Payee	Details	Payment	Account
Castle Water	Pavilion DD	£7.94	Pavilion
BT	Pavilion DD	£35.99	Pavilion
SSE	Electricity bill Pavillion DD	£199.15	Pavillion (Q1 21/22)
F. Donaldson	<b>September</b> Clerk's allowance Clerk's salary Ink cartridges	£6.00 £267.84 £25.98 <b>Total: £299.82</b>	PC
	<b>October:</b> Clerk's allowance Clerk's salary (estimated)	£6.00 £267.84 <b>Total: £273.84</b>	PC
L Wilkinson	<b>September:</b> RFO allowance RFO salary (estimated) Square card reader repayment Postage	£4.00 £128.48 £19.20 £3.36 <b>Total: £155.04</b>	PC  Pavillion PC
	<b>October:</b> RFO allowance RFO salary (estimated)	£4.00 £128.48 <b>Total: £132.48</b>	PC
HMRC	Income tax Q 2	96.20	PC
Boyd Sport & Play Ltd (Repay Ian Donaldson)	Replacement basketball nests & 5-a-side goals	£81.60	JUMPA
Texaco (Repay P Burden)	Fuel for mower	7.01	PC
Ryman Stationery (Repay P Burden)	Ink cartridge	18.99	PC
M. Channer Mower Service (Repay Sarah Walther)	Mower service	£48.00	Pavilion
Repay Sarah Walther	Repair of solar panels	£50.00	Pavilion

Timpson (repay S Woodcock)	Keys cut for clerk	£8.50	PC
<b>Already paid:</b>			
Martin Leay Associates*	Planning consultancy work	£5,366.40	MX
Archers Safety Signs**	Additional screws/clamps for 20s Plenty Signs	£22.68	PC
Hugh Richards Barrister***	Advice	£720.00	MX
Martin Leay Associates****	Follow-up discussion on planning conditions	£412.50	MX

\* paid 19/7/21 as settlement of invoice required within 14 days  
\*\* paid 23/7/21 as missed off original order and urgently required  
\*\*\* paid 3/8/21 as settlement of invoice required within 14 days  
\*\*\*\* paid 19/8/21 Settlement of invoice required within 14 days

### 5.2i. Income received (July/August 21)

Organisation	Details	Amount	Account
Open Gardens	Donation	£444.00	Pavilion
Residents	Lettings	£346.00	Pavilion
HMRC	VAT reclaim		PC
SSE	Refund for electricity	£519.25	Pavillion
Residents	Pavilion fund-raising	£200.00	Pavillion
Residents	Pavilion fund-raising	£292.66	Pavilion
Tennis programme	Rental	£40.00	JUMPA
Resident	JUMPA lettings	£77.00	JUMPA

### 5.2ii. Income received 1-6 Sept 21 (not accounted for in balances below)

Organisation	Details	Amount	Account
Resident	Motocross donation	£2,000.00	MX
Residents	Pavilion fund-raising	£575.00	Pavilion
Residents	Pavilion letting	£24.00	Pavilion

### 5.3 Bank balances to 31<sup>st</sup> August 2021

PC Current	£ 6,094.86
PC Savings	£ 4,000.00
CCLA fund (playground)	£30,000.00
Total	£ 40,094.86

### Committee Balances to 31<sup>st</sup> August 2021

	HPC	Jumpa	Pavillion	Motocross	Playground	Grand Total
Balance B/F (as of 31/03/21)	£13,913.76	£6,510.66	£2,361.15	£202.86	£33,532.58	<b>56,521.01</b>
Total Payment (ex VAT)	£3,810.91	£0	£12,807.40	£20,652.39	£502.49	£37,773.19
VAT payment	£125.49	£0	£1,361.10	£4,126.37	£81.63	£5,694.59
Total Receipt	£5,000.62	£117	£7,281.25	£14,642.00	£0.76	£27,041.63
<b>Balance (to 31/08/21)</b>	<b>£14,977.98</b>	<b>£6,627.66</b>	<b>£-4,526.10</b>	<b>£-9,933.90</b>	<b>£32,949.22</b>	<b>£40,094.86</b>

5.4. To receive external audit report and note recommendations

5.5 To consider effectiveness of internal control

5.6. To resolve amended Financial Regulations

(i) To resolve named councillor to have access to Square account, as per Financial Regulations

(ii) To resolve named member of Pavilion committee to have access to Square account, as per Financial Regulations

5.7 To consider purchase of gang mowers (for Pavilion field) from the Cricket Club at the cost of £600

6. Planning Report:

6.1. Planning application received:

Reference No.	Location	Proposal/ Description	Validated	Status
21/02977/TCA	The Mount Eastgate Hornton OX15 6BT	T1 x Cherry - Prune branches which are rubbing on the house by up to 0.5m to give clearance. T2 x Mixed Species boundary hedge - Cut back overhang and reduce height to up to 3.0m. T4 x Willow; multi-stemmed, approx 16.0m in height, very leggy with branches overhanging neighbours drive - Pollard to 9.0m. T5 x Willow - Sever ivy (exempt). T6 x Norway Maple - -Strip ivy to assess health and condition of unions (exempt).	31/08/20 21	Case Officer Assigned
21/02978/TCA	Puzzletree House Eastgate Hornton OX15 6BT	T1, T2 x Norway Spruce; approx. 14 m in height - Reduce height by up to 4.0m and shape branches to give a natural form. Trees were planted close to the perimeter wall and have thrown out large surface roots, reduction on both to ensure no adverse affects on the wall.	31/08/20 21	Case Officer Assigned
21/02729/TCA	The Dun Cow West End Hornton OX15 6DA	T2 x -Goat Willow. Reduce to effect structural 'pollard' form to around 4-5m height. T4 x -Tulip Tree. Prune drooping branches to source (3 x limbs)	10/08/20 21	Case Officer Assigned

**6.2. Decisions Outstanding:**

<u>Reference No.</u>	<u>Location</u>	<u>Proposal/ Description</u>	<u>Status</u>	<u>PC Decision</u>
21/02746/DIS C	Home Farm Bell Street Hornton OX15 6DB	Discharge of Conditions 3 (doors & windows), 4 (timber cladding) & 5 (rainwater goods) of 21/01780/F	Under Consultation	No objection
21/02747/DIS C	Home Farm Bell Street Hornton OX15 6DB	Discharge of conditions 3 (doors & windows), 4 (timber cladding) & 5 (rainwater goods) of 21/01781/LB	Under Consultation	No objection
21/02509/F	Hornton Grounds Farm Hornton Banbury OX15 6HH	Single storey kitchen extension	Under Consultation	No objection
21/02510/LB	Hornton Grounds Farm Hornton Banbury OX15 6HH	Single storey kitchen extension	Under Consultation	No objection
21/02583/TCA	Old Poplars Farmhouse Eastgate Hornton OX15 6BT	T1x Ash- Remove first extended limb to balance crown. G1 Sycamores- Crown raise all tress along paddock boundaries by 5m. T3- T 4 Lime- Pollard to height of 8m(Height of second crown break. Large trees standing on edge of remaining wall.	Under Consultation	No objection

**6.3. Decisions made:**

<u>Reference No.</u>	<u>Location</u>	<u>Proposal/Description</u>	<u>Decision</u>
21/02359/TEL	Vodafone Telecommunications Mast Hornton Hill Farm Quarry Road Hornton Banbury OX15 6DF	The proposed upgrade consists of 3 No. antennas to be replaced and ancillary works thereto. This option has been chosen as it utilises an existing installation which will improve coverage with minimal changes to the equipment, reducing the visual impact on the surrounding area as far as technically possible.	Prior approval granted
21/02315/TCA	Geranium Cottage Millers Lane Hornton OX15 6BS	T1 x Ash; approximately 14.0m in height - Pollard down to 6.00 metres as this Ash tree stands over a public footpath which leads to the church and grows next to a dry stone wall. Its roots have started to affect the wall where parts of it have collapsed and it causes excessive shading onto the vegetable plots within the garden and the abundance of Ivy makes it difficult to access the condition of the unions. Strip ivy from stem (exempt)	Application permitted
21/02108/TCA	Cromwells Eastgate Hornton OX15 6BT	T1 x European pine excessive lean exposing roots and starting to fall into neighbouring Hornbeam.	Application permitted
21/01780/F	Home Farm Bell Street Hornton OX15 6DB	Raising of roof two part of building, replacement roof on remaining part of building, replacement windows and new windows with internal alterations	Application permitted
21/01781/LB	Home Farm Bell Street Hornton OX15 6DB	Raising of roof two part of building, replacement roof on remaining part of building, replacement windows and new windows with internal alterations	Application permitted
21/01365/F	Honey Bee Cottage Millers Lane Hornton OX15 6BS	Retrospective - Replacement of two single garage doors with one wider vehicle door and a walk-in door.	Application permitted

7.

#### **Hornton/Ironstone Downs AONB application**

- 8. Motocross update and discuss finance**
- 9. Celebratory lunch for the Queen's Platinum Jubilee on Sunday, 5 June 2022**
- 10. Review of Terms of Reference for committees - to approve**
- 11. Website – extra hours for Clerk and RFO to design and set up website**
- 12. Pavilion Report :**
  - (i) To receive committee meeting minutes
- 13. Allotments Report**
- 14. Roads & Highways Report**
- 15. JUMPA Report:**
  - (i) New tennis coach
  - (ii) To receive committee meeting minutes
- 16. Playground Report**

**17. Correspondence received**

(i) Request for maintenance of verge in front of Perkins Close and top of Millers Lane, de-weeding curb around the Methodist Church.

**18. Other items to note**