

HORNTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PAVILION ON
MONDAY 19 JUNE 2017 AT 7.30pm

Present: Cllrs Bellamy, Burden, Jarrett, Hewlett and Wain

Also in attendance: Clerk & RFO Katherine Mills

APOLOGIES

There were no apologies.

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. PUBLIC PARTICIPATION SESSION

None.

3. MINUTES AND MATTERS ARISING - to confirm the minutes of the previous meeting held on the 23 May 2017 and any matters arising from those minutes.

The minutes from the 23 May 2017 were approved as an accurate record of the meeting and signed by the Chair for filing.

Matters arising:

Minute 3 (minute 9.9) –The Clerk to contact District Cllr Webb again regarding the whereabouts of the flashing traffic signs that had previously been funded by the village.

ACTION: KM

Minute 11 moles – the Clerk had forwarded the contact details of a local company to Cllr Wain who would organise a meeting to assess the problem and to receive a quote.

ACTION: KW

Minute 11 tree survey – the clerk advised that the Parish Council was responsible for trees on the areas of land on the Parish Council asset register and the smaller green areas around that village that were also owned by the Parish Council. Trees on all other land were the responsibility of Cherwell District Council and OCC Highways. It was agreed that a tree survey was not necessary at this point and that cllrs would keep an eye on trees on parish council land. Cllr Burden would check the trees on the allotment boundary.

ACTION: PB

Minute 19 John Fox Charity – Cllr Burden reported that a previous John Fox trustee, Simon Harris, would be handing over the charity documents to Cllr Burden this week and a trust meeting would be arranged. The interest accrued on the funds held by the charity would be transferred to Hornton primary school. This transaction would then take place on a yearly basis. Cllr Wain would forward the names of the school governor trustees to the clerk. **ACTION: KW**

Minute 24 Tinka Tank – the maintenance work along the path had been carried out by Clive Porter, the clerk would arrange payment when an invoice was received. **ACTION: KM**

4. FINANCE REPORT

4.1 Approval was requested for payment of the following:

Payment	Amount	Payment type
Hannah Richards June	£100	DD
Church mowing	£500	cheque

Payments made since the last meeting:

Payment	Amount	Payment type
OALC membership	£133	transfer
Community First Pavilion membership 2017	£50	SO

Bank balance before transfer and closure of committee accounts

PC Main	£92,198.61	30/5/17
PC Business	£6123.77	30/05/17
Committee subtotals		
Pavilion	37,880.70	30/5/17
Playground	£28,912.67	30/5/17
Jumpa	£5001.01	30/5/17

Direct debit/transfer account details for approval

Name / company	Business	Date approved

4.2 The RFO had circulated a copy of the annual bank reconciliation, a variance document and the annual return in advance of the meeting. Following a review, the cllrs **APPROVED** the annual governance statement 2016/17 and the Accounting statements 2016/17.

4.3 The RFO had scheduled a meeting with the internal auditor on the 26 June and would then submit the accounts for external audit and send transparency documents to James to put on the village website.

6 PLANNING REPORT

The Parish Council is currently considering:

17/00056/UNDEV Enforcement Case

17/01109/F Hornton Grounds Quarry

17/01213/F The Quarries, Quarry Road– cllrs reported that much of the work in the application had already been completed. The clerk would contact the Planning Officer to ask how the parish council should proceed.

Permission granted

17/00061/DISC Bridgelands

17/00082/TCA West End House – tree reduction

7 SPEED WATCH SYNDICATE UPDATE

Cllr Hewlett reported that some of the local villages that had been contacted were interested in the syndicate proposal whilst a reply was being awaited from others. A letter from Cllr Hewlett had also been sent to the Parish Councils in question which would help to answer some possible councillor queries regarding the scheme. The clerk would also contact Cropredy and an update on progress would be given at the next meeting.

Village signs – cllrs discussed the option of additional signage in the village such as a school sign, 20mph signs and narrow lane signs. Cllr Hewlett would research the cost of signs and would report at the next meeting. **ACTION: TH**

8 CHILDREN'S DEFIBRILLATOR UPDATE

The primary school was now liaising directly with the ambulance service to arrange a date for the defibrillator training. Once this had been agreed the school would contact the Parish Council who would advertise the training, which would be open to all village residents.

9 CORRESPONDENCE – Parish Liaison meeting

The clerk would let the organiser know that none of the cllrs were able to attend the Parish Liaison meeting on the 21 June. **ACTION: KM**

10 LUMINA ELECTRICITY QUOTES

The clerk circulated a list of quotes received from Lumina Energy which were considered by the cllrs. It was agreed that the clerk would contact SSE, the current providers, to request a lower quote than the best one year contract on the Lumina list. If SSE provided a better quote the council would approve the contract. **ACTION: KM**

11 PAVILION REPORT

Cllr Wain reported that Western Power Distribution were providers of community funds to assist with village hall improvements to increase energy efficiency. Cllr Wain and the clerk would carry out some research and report back to the council. **ACTION: KW and KM**

The Parish Council had received 2 quotes for the extension to the pavilion and was waiting to receive further quotes. The extension plans would be discussed further once all quotes had been received.

12 ALLOTMENTS

The allotments were all in all good shape. Cllr Burden would check the trees along the allotment border and would report back to the Parish Council is any tree maintenance was required.

13 ROADS AND HIGHWAYS

Cllr Hewlett reported that a West End resident had expressed concern regarding vehicles trying to turn in the lane beyond the Dun Cow where there was no turning space. The Parish Council also had concerns and it was agreed that Cllr Hewlett would obtain a quote for a sign to advise that there was no turning beyond the Dun Cow. **ACTION: TH**

14 PLAYGROUND

Cllrs Burden and Jarrett advised that the mower storage container had been sprayed and would be put in to position on Saturday. An invoice for the base materials would be sent to the RFO for payment. **ACTION: KM**

15 AOB

- Cllr Hewlett reported that the bench on the village green was in disrepair and it was agreed that it needed to be replaced. Cllr Burden would look in to options for the replacement and would report back at the next meeting. **ACTION: PB**

The meeting closed at 21.25pm

Signed