

HORNTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD IN THE PAVILION
ON MONDAY 9th September 2019 AT 7.30pm

Present: Councillors Hewlett, Burden, Offord, Overton, Tilling and Wain

Also in attendance: Clerk & RFO Cindy Koberl, Mr. Pete Lemon, Mrs. Anne Joyner, Mr. Pete Joyner, Mr. Herbie Rossiter, Mrs. Cath Bellamy, Mrs. Laurie Furneaux, Mrs. Lorna Abbott, Mr. John Abbott, Mrs. Sandra Kerwood and Mr. Peter Hart

1. APOLOGIES

Apologies were given by Cllr. Woodcock and Cllr. Mckenzie and these were accepted.

2. DECLARATIONS OF INTEREST

None

3. PUBLIC PARTICIPATION SESSION

3.1. Motocross

Villager's campaign – Mr. Rossiter wished to clarify whether the recent villager's campaign to reduce noise from Motocross represents the view of the Parish Council. Cllr. Offord responded that the villagers were acting independently and they were not part of the parish council. The Parish Council initialised the discussion by raising parish's concern of the growing Motocross events with the local authority, Cherwell District Council Planning. The focus for the council was not to get rid of the events, but to ensure the events were kept under the agreed planning regulations such as the number of the events and attendees. The chair of the parish council met the owner of the land and the owner expressed the willingness of liaising with the village to avoid having Motocross meetings on the day when the village is having events such as open gardens. The PC was in consultation but the issue would have to be resolved by CDC depending on their interpretation of the rules.

Buildings/Constructions – Mrs. Joyner asked if there were planning to construct racing stands on site and how would the villagers find out about it. Cllr. Hewlett advised there was no planning for such constructions submitted and the parish council would get a copy should there be any application. The planning applications were also available for public access from CDC website.

Noise levels – Mrs. Furneaux asked who should raise the noise issue with Cherwell. Mr. Abbott said the main issue of the villager's campaign against Motocross was the noise levels. Mrs. Joyner said the noise levels were high and constant in the past few years. Cllr. Offord responded that the parish council had previously contacted CDC environment who came and took readings and none of those readings exceeded the noise levels for action to be taken although the readings were taken only from the green. Mrs. Bellamy requested parish council to take this up to CDC so they could re-take readings from various areas in the village. Mr. Rossiter advised the villagers could raise the concern of noise directly with governing body of the race, they could deal with the issue more effectively than Cherwell.

Action: JO

Mr. Rossiter left the meeting room 8.10pm.

- 3.2. Housing Development planning – Mrs. Bellamy said: “I am here to talk about the planning proposal (Millers Lane/Quarry Road) that Mr. Hart suggested in the last (council) meeting. I circulated a letter after I discovered the proposal was planned and I spoke to Mr. Hart about the plan before I did that. In response to that, I have had 40 people contacted me saying that the issue would be a significant concern for the them if the proposal goes forward. In the event that Mr. Hart does put the proposition/proposal in, as legislated, I would like to you to tell everybody that has happened and for us to have opportunity, as a village, to be consulted on that and to take part in that so it is not something that people feel just swept through it.” Mr, Hart agreed and confirmed the planning application would be submitted in the near future.
- 3.3. Highways – Mr. Lemon would like the parish council to try to have influence in effective resurfacing Bell street from brow and onwards (heading out of the village), the road condition was very bad for both motorists and cyclists. Cllr. Hewlett responded that the amount of pothole issues have been raised and rejected were numerous. Cllr. Hewlett recently reported the condition of the stretch coming out of motocross was diabolical but it was rejected by Oxford County Council because it did not meet the requirements. Mr. Abbott commented the badger hole on Horley Road drivers were avoiding it by driving in the middle of the road which could cause collision or lost of control. The matter had been raised with OCC and it was observed by Natural England at the moment. Cllr. Hewlett would continue working on both issues.

Action: TH

- 3.4. Parking in the village
Mrs. Furneaux reported the coach for history group tour on Saturday struggled to get through Millers Lane with cars parked on the both sides of the road and asked what could be done. After discussion, it is identified the parking near the triangular green by the garages and outside the chapel were particularly hazardous in the situation when a fire engine is required to go through. It was suggested a notice on the window screen for the cars parked inconsiderately should be issued by the council.

Mr. Lemon, Mrs. and Mr. Joyner, Mrs. and Mr. Abbott, Mrs. Kerwood and Mr. Hart left the meeting room at 8.30pm

4. MINUTES AND MATTERS ARISING - TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON 8TH JULY 2019 AND ANY MATTERS ARISING FROM THOSE MINUTES.

The minutes were **approved** as an accurate record of the meeting and signed by the Chair.

Matters arising:

Minute 4 Motocross –

Cllr. Offord provided further information to the CDC planning enforcement officer to assist the investigation over number and size of the motocross events. Mrs. Woodcock collected the concerns of noise levels of the motocross events from the villagers and requested the CDC environmental pollution team to have a thorough look at the matter alongside the investigation by the planning enforcement team.

Minute 7 Village Notice Boards replacement –

The clerk thanked Cllr. Burden for replacing the village notice board on behalf of the council.

Minute 7 Risk Assessment –

The clerk presented risk assessments to chairmen of Pavilion for the committees to review and sign off. The clerk would follow it up. **Action: CK**

Minute 10 Posts on the Green –

The quote Cllr. Hewlett obtained in April to replace the existing posts with new posts was £2,200. Cllr. Woodcock obtained two quotes for replacing the post with kerbs: road kerbs 10"x5" half batter - £8,600 and granite sets 200mmx100mmx200mm - £10,600. Mrs. Bellamy would see if free granite (at costs of charity donation) could be obtained. This should be discussed in the next meeting.

Minute 10.2.2 Pavilion BT –

Cllr. Overton continued to investigate pavilion broadband charges with BT. **Action: AO**

Minute 10 Cleanup Exclusion Clause in Insurance Policy –

The underwriters confirmed that the cleanup cost would be claimed under the material damage section hence was excluded in the public liability section.

Minute 12 Parking by the Green –

Cllr. Overton spoke to the new pub owner who had kindly given school staff permission to park at the pub car park. Cllr. Overton also spoke to the head teacher to encourage staff to park at the pub car park in order to reduce the number of cars park by the green.

Minute 15.1 Pub Sign –

The clerk welcomed Mr. and Mrs. Yates, new owners of the pub, on behalf of the council and informed them the council would contribute to the replacement pub sign next to the playground.

Minute 15.2 Chapel cooker –

Further to the council's contribution towards the church clock repair, Cllr. Woodcock informed Mrs. Stanley that council would make a similar contribution to the chapel. The chapel claimed a contribution to cover the costs of the new cooker which help to provide monthly community lunch and this was approved by the council.

5. FINANCE REPORT

5.1. The following payments were **approved**.

Details	Account	Payment
C. Porter mowing/strimming	Pavilion	£ 96.00

5.2. Payments made since the last meeting:

Date	Details	Method	Account	Payment
09/07/2019	P. Burden Playground Mower Petrol	Online	Playground	£ 7.50
09/07/2019	A. Cain Building Work Inv. 057	Online	Pavilion	£ 10,290.00
09/07/2019	BT	DD	Pavilion	£ 53.28
09/07/2019	Contribution to the Church Clock	Online	PC	£ 200.00
12/07/2019	SSE Southern Electric	DD	Pavilion	£ 251.28
17/07/2019	J. Silva Pavilion Window inv. 168	Online	Pavilion	£ 25.00

17/07/2019	J. Langton Pavilion Cleaning Products	Online	Pavilion	£	23.49
17/07/2019	I. Harris 2 set of keys	Online	Pavilion	£	48.40
17/07/2019	C. Porter mowing/strimming	Online	Pavilion	£	96.00
26/07/2019	Sovereign 80% balance for Buzz Tower	Online	Playground	£	3,334.78
26/07/2019	P. Burden Playground Signs	Online	Playground	£	50.00
26/07/2019	J. Langton Pavilion RIBA Building Contracts	Online	Pavilion	£	48.00
26/07/2019	Fir Tree Falconry Mole Control	Online	Playground	£	110.00
29/07/2019	C. Koberl Allowance	SO	PC	£	9.00
29/07/2019	C. Koberl Salary	SO	PC	£	309.00
05/08/2019	Castle Water	DD	Pavilion	£	36.33
08/08/2019	BT	DD	Pavilion	£	55.08
19/08/2019	PPL/PRS	Online	Pavilion	£	124.80
19/08/2019	Contribution to the Chapel cooker	Online	PC	£	250.00
23/08/2019	A. O'Driscoll Cleaning July	Online	Pavilion	£	100.00
23/08/2019	S. Walther gas canister for BBQ	Online	Pavilion	£	83.05
23/08/2019	A. O'Driscoll Cleaning August	Online	Pavilion	£	80.00
28/08/2019	C. Koberl Allowance	SO	PC	£	9.00
28/08/2019	C. Koberl Salary	SO	PC	£	309.00
05/09/2019	Castle Water	DD	Pavilion	£	36.33
07/09/2019	J. Silva Pavilion Window inv. 174	Online	Pavilion	£	25.00
07/09/2019	Church Yard Mowing	Online	PC	£	500.00
09/09/2019	BT	DD	Pavilion	£	55.08

5.3. Bank balances as of 9th September 2019

Bank Statements

PC Main	£42,163.17
PC Business	£26,176.22
Total	£68,339.39

Committee Balances

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance B/F (as of 08/07/19)	£22,779.39	£5,591.38	£18,178.33	£36,473.41	£83,022.51
Total Payment	£1,586.00	£0.00	£11,431.12	£3,502.28	£16,519.40
Total Receipt	£9.03	£0.00	£1,827.25	£0.00	£1,836.28
Balance (as of 09/09/19)	£21,202.42	£5,591.38	£8,574.46	£32,971.13	£68,339.39

5.4. Appointment of internal auditor – the engagement of the existing internal auditor, Arrow Accounting, for the financial year 2019-2020 was **approved**.

5.5. Appointment of insurer – the renewal agreement with the current insurer, Zurich, from 1st October 2019-2020 was **approved**. The RFO would see if the premium would be reduced by entering a three year agreement. **Action: CK**

5.6. Budget review among committees – budget and precept for 2020-2021 are to be reviewed and approved in the next meeting. The RFO would contact treasurers across committees to review and report if greater variance are expected for the next financial year. **Action: CK**

6. PLANNING REPORT

6.1. The Parish Council was considering:

19/01499/F Land adjoining and north of 1 Bankside, Millers Lane
Alter the current scheme (16/01843/F) so that the orientation and layout of plot 1 is identical to plot 2

Cllr. Wain passed on the concern from its southern neighbour over an overlooking window to the council but the window was not shown on the planning application presented to the parish council.

6.2. Application Permitted:

19/01118/F Highland House, Millers Lane Two storey extension to rear

7. APPOINTMENT OF TREE SURGEON FOR WORKS ON THE GREEN

The clerk presented the following quotes to councillors (All prices VAT inc.):

Tree Surgeon/ Company	Laburnum /Cherry Removal	Willow Pollard	Willow Lift	Hawthorns Pollard	Total (based on Willow Pollard)	Planning inclusive
Kevin Preston/ KP Tree Care	£ 420	£ 660	£ 180	£ 240	£ 1,320	✓
Cahrlie Mawle/ TreeSpec	£ 380	£ 650	£ 250	£ 240	£1,270	X
Stuart Prickett/ Tree Care	£ 320	£ 450	£ 120	£ 260	£1,030	X
Alex Watson/Steve Parry Arborwork Cotefield	£ 540	£ 804	£ 270	£ 429 (Removal)	£1,773	✓

Lime tree new shoots removal has been omitted from the quotes because Mr. G. Hall, Cllr. Tilling and the team had already carried out the work voluntarily, the council thanked them for the work. Kevin Preston was appointed to carry out the tree works in the village green based on both price and professional advice provided. The council decided willow should be lifted rather than pollarded this time based on two reasons: Firstly, it would be more economical to carry out lifting more frequently because of the faster growing rate after willow pollard. Secondly, willow tree would not present any danger because of its size for many more years. It was concluded that the work required would be Laburnum and Cherry tree removal, Willow lift and Hawthorns pollard. The clerk would notify Mr. Preston to schedule the work in. **Action: CK**

Mrs. Bellamy left the meeting room at 9.05pm.

8. DRAINS ON MILLERS LANE

Cllr. Overton noticed that despite all the drains on Millers Lane apparently being done water was still pouring down Millers lane when it rained. The clerk would contact Oxfordshire County Council to investigate.

Action: CK

9. PAVILION REPORT

Cllr. Overton reported the feedbacks for the refurbishment work in pavilion were good. The committee would work out the estimated costs for the new stage so the funds could be set aside. Cllr. Overton proposed to invest in some form of sound absorption to improve acoustic in this hall. It was discussed whether a ramp access would required at the main entrance was discussed and it would appear to be required because the current ramp is located at the fire exit.

10. ALLOTMENT REPORT

Cllr. Burden reported there were two applicants for next year. We were considering the possibility for school to have access to the allotment but there was no space available at the moment. We would also have to look into health and safety issue and volunteers to look after the plot for the school during summer holiday.

11. ROADS & HIGHWAYS REPORT

- 11.1. Cllr. Hewlett would continue to work on potholes and road issues raised earlier.
- 11.2. Speedwatch scheme had been 6 months now and deemed a success. Cllr. Hewlett would arrange meeting among the four parishes to review the statistics. The police was supportive which was encouraging. The reduction of offenders were noticed. Cllr. Hewlett was suggested by Mrs. Protheroe that we could add delivery instructions every time when we order a delivery to request the driver to observe the speed limit through the village, it would reduce a lot of speeding offenders.
- 11.3. Cllr. Hewlett took photographs and reported the appalling states of our street signs – 6 of them apart from Millers Lane which was recently fixed, as well as the 30 mile zone sign on Bell Street.

12. JUMPA REPORT

Cllr. Woodcock emailed the clerk with the following: “it is being well maintained but will need an autumn tidy. I have had no further news re the footbridge, but will chase CDC once back from holiday”. Cllr. Burden reported the trees planted were growing well and we could use one tree for Christmas this year.

13. PLAYGROUND REPORT

Cllr. Wain reported that the playground was in good nick and had a good mowing rota. We have a couple of maintenance jobs to be done over the winter. Swings and slide were painted. A free picnic bench was given by Sovereign, the company installed Buzz Tower after Cllr. Wain raised the delivery and safety issues with them. One bench might be moved to pavilion. The new gate was working well. There were no mole hills at the moment. Cllr. Burden advised that safety inspection would be carried out in September. He also altered main sign of the playground to the Parish Council clerk’s email address on it. Cllr. Overton reported the seesaw may made horrendous noise during his last visit with his grand children, Cllr. Wain would have at . Cllr. Burden would look to replace netball net. Extra dog bins in the centre of the village was discussed.

14. AOB

14.1. Parish Council training by Cherwell District Council Planning.

The clerk received an email query to investigate interests of attending planning training provided by Cherwell DC. The email would be forwarded to councillors for councillors to advise their availability.

Action: CK

14.2. Village parking

Cllr. Wain would like to discuss how to improve the narrow state of our streets, whether by widening the road outside of the chapel; or for the parish council to issue a notice to encourage villagers to park responsibly. Cllr. Overton volunteered to draft a notice.

Action: AO

14.3. Royal British Legion

Royal British Legion had written to the chair regarding a Christmas celebration on 11th and 12th December in London Guildhall. The clerk would put the details on the council notice board.

Action: CK

14.4. Fly tipping

Fly tipping had become an increasing problem. Mrs. Harris approached Cllr. Offord to see if the vehicle registrations of which being turned away at the tips could be taken, under assumption that they would likely to be fly tipping. Cllr. Tilling would contact Cherwell waste disposal to obtain updated data of fly tipping.

Action: ST

FUTURE MEETING DATES

The next meeting will take place on 11th November 7.30pm in Pavilion.

The meeting closed at 9.48pm

Signed