

HORNTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PAVILION ON
MONDAY 21 SEPTEMBER 2015 AT 7.30pm

Present: Councillors Burden, Griffiths, Hewlett, Offord and Wain.

Also in attendance: Clerk & RFO Katherine Mills

1. APOLOGIES

Apologies were received from Cllr Jarrett and District Cllr Webb and these were accepted.

2. DECLARATIONS OF INTEREST

There were no declarations of interest

3. PUBLIC PARTICIPATION SESSION

There were no members of the public present

4. MINUTES AND MATTERS ARISING - to confirm the minutes of the previous meeting held on the 20 July 2015 and any matters arising from those minutes.

Minute 4.1 – councillors queried the Cherwell District Council (CDC) decision on the planning application 15/00827/F. The Clerk would check the application status on the CDC Planning portal and report back to councillors.

ACTION: KM

Cllrs discussed the new planning response system. The Clerk confirmed that application documents would now be sent directly to Cllr Hewlett in order to speed up the circulation of papers and Parish Council (PC) response within the deadline. The Clerk would forward the planning response template to Cllr Hewlett who would liaise with the Clerk regarding the receipt of new applications. If there was a contentious application a planning meeting would be called. Planning applications were now available to view on the village website.

ACTION: KM & TH

Minute 5 Planning – The Clerk confirmed that a reply had been received from Planning Officer Rebekkah Morgan regarding the implications of the curtilage planning permission for Blenheim Cottage. She had advised that whilst future planning applications for the site were possible, the concise comments made by the Inspectorate at the appeal made it unlikely that there would be future permission to build on the site.

Minute 7 Correspondence – Cllr Hewlett advised that he had been in contact with Avni Thakar at EE and a site survey meeting had been arranged for the 5th October. He advised that only EE customers would benefit from the proposed mobile phone pilot scheme but that the proposed 3G coverage would give universal internet coverage.

There was a concern regarding the installation of hardware on houses and poles around the village. TH would report back to the Parish Council.

ACTION: TH

Minute 8 Village survey results – Cllrs Hewlett and Wain would liaise regarding the download of the village green spaces map on to the village website.

ACTION: TH & KW

- 4.2 An amendment to minute 4.1 to change the second line of K.Mills salary to September was approved. The minutes were confirmed as an accurate record and were signed by the Chair.

5. FINANCE REPORT

- 5.1 Cheques agreed for signature

Payment	Amount	Cheque no.
BDO external auditors	£240	452
JUMPA VAT refund	£88.80p	453
Playground VAT refund	£94	454
Pavilion VAT refund	£477.75	455
K.Mills October salary	£238	456
K.Mills November salary	£238	457
K.Mills expenses Aug – Sept '15	£17.40	458

- 5.2 Account balances

PC Main	£6,336.17	28/08/15
PC Reserve	£6,120.12	28/08/15
Playground main	£18,059.44	28/08/15
Playground Reserve	£28,893.97	28/08/15
Pavilion Main	£31,370.49	28/08/15
Pavilion Reserve	£3,152.31	28/08/15
JUMPA Main	£4,155.85	28/08/15

- 5.3 The report from the external auditors, BDO, had been noted and APPROVED by the Parish Council.

5.4 The Internal Audit Efficiency document was reviewed by the Parish Council. The Clerk would query the Annual Governance Statement document and would report back to the Parish Council. This would be an agenda item on the November agenda for approval. **ACTION: KM**

6. PLANNING

6.1 The Parish Council is currently considering:

Pending consideration:

15/00273/TCA Mrs Whitby, Chapel Cottage, remove 3 x xmas trees & prune cedar

15/00279/TCA Mr Frickle, Foxgloves, fell 2 x cherry and left canopy 1 x cedar

15/01415/F Eastgate Farm, single storey garden room

6.2 The Clerk reported that all avenues to request a site visit at 4 Bell Street regarding health and safety concerns had been explored but the various agencies contacted had advised that it was not within their remit. The Parish Council felt that appropriate action had been taken by the Clerk and evidence of this was available in email correspondence and telephone calls.

7. WEBSITE

7.1 Cllr Wain reported that a welcome document had been added to the website since the last Parish Council meeting and this had been sent to the Neighbourhood Watch. Cllr Wain was investigating the possibility of putting a community PayPal account on the website to assist in online payments for village fundraising such as the village calendar, tickets for events etc.

7.2 Cllrs acknowledged the hard work of James Prentice in the website improvements and ongoing upkeep. The Clerk would write a letter of thanks to James. **ACTION: KM**

7.3 Cllr Wain reported that broadband was up and running and being used by more residents. No problems had been reported. Quarry Road and Hornton Grounds did not have access but the installation of an additional new cabinet was not considered to be cost effective at present. The Parish Council would raise this as an issue at the Parish Liaison meeting in October. **ACTION: TH**

8. CORRESPONDENCE

8.1 The Clerk had spoken to Wroxton Parish Council regarding a proposed joint response from local Parish Councils to the House hold waste recycling consultation OCC. Hornton Parish Council supported a drafted response from Wroxton whole heartedly. Cllrs agreed that Shipton centre was very small and parochial and extra usage by Oxfordshire residents in the event of closure of the Alkerton centre may lead to excessive use of this smaller site.

The Parish Council would also raise this issue at the Parish Liaison meeting. The Clerk would liaise with Wroxton regarding the joint response. **ACTION: KM**

9. DEFIBRILLATOR

9.1 Following village survey results the Parish Council had discussed the purchase of a village defibrillator. The Clerk had circulated details of purchase options with St.Johns Ambulance following a discussion with Wroxton Parish Council. Details were discussed and it was agreed that the Clerk would obtain 2 alternative quotes to be forwarded to cllrs before the next meeting.

ACTION: KM

10. CELEBRATION STREET PARTY FOR THE QUEEN'S 90TH BIRTHDAY

10.1 Cllrs discussed the arrangements for a street party in June 2016. It was noted that the permission for road closure was not required as road access would still be available. Cllrs agreed that a party was a good idea and Cllr Griffiths would report back on a suitable date.

ACTION: GG

11. TREE MAINTENANCE PERKINS CLOSE AND UPKEEP OF PATH FROM WEST END TO THE CHURCH

11.1 Cllrs discussed maintenance work required to cherry trees on Perkins Close, a tree on the green by the school and 2 willow trees by the school and on the green. It was agreed that the Clerk would contact Ben Acremen to request advice on work required and a subsequent quote. Cllr Griffiths would meet Ben Acreman to carry out a site visit.

ACTION KM and GG

11.2 It was agreed that the Cllr Wain would contact Clive Porter to ask him to carry out maintenance work on the path from West End to the Church once a quarter. The Parish Council would pay for the work which would be added on to the annual Church invoice to the Parish Council. The Clerk would check to see if an invoice had been received from the Church.

ACTION: KM & KW

12. ALLOTMENTS

Cllr Burden reported that there had been a late flourish of fruit and vegetables. A resident was taking over 1 empty plot, another resident was pencilled in for a 2nd empty plot; this would leave one vacant plot. The greenhouse had been dismantled and Martin was regularly mowing the allotment footpaths which looked very neat and tidy.

13. PLAYGROUND REPORT

Cllr Burden reported that a coffee morning had been held in the summer and had raised £222 for Douglas House Hospice. The new piece of play equipment had been officially opened and a new sign with contact details etc had been installed. The playground was well used. A delivery lorry to the pub had hit and bent a barrier by the road side and a letter had been sent to the brewery with photos of the damage to request funds for repairs to the barrier.

Cllr Burden would make enquiries to clarify who had put up the pub sign on the playground wall. **ACTION: PB**

14. PAVILION REPORT

Cllr Wain reported that there had not been a Pavilion committee meeting since the last Parish Council meeting. He confirmed that it has been decided to build an extension on to the pavilion rather than to purchase a porta cabin. Donations towards the extension totalling £10,000 had been received. A review of building plans for storage and best use of space was required and builder quotes were being obtained.

15. JUMPA

Cllr Griffiths reported that a JUMPA meeting was scheduled for the 24 September and Cllr Griffiths would attend.

16. ROADS AND HIGHWAYS REPORT

Cllrs discussed the requirements for additional salt for the winter. Cllrs would check all salt bins in the village and report back to Cllr Hewlett who would contact OCC to order salt if necessary. **ACTION: All Cllrs**

17. AOB

17.1 Cllr Wain read a report received from the primary school. The primary had converted to an academy in August 2015 and was now part of the Warriner partnership. The preschool, which had recently received an Outstanding OFSTED report, was now part of the school. Pupil number has increased and all classes had a fully qualified teacher. Cllrs agreed the report was very positive.

17.2 Cllr Burden reported that dog mess around the village, particularly in the church yard and along Townsend, remained a problem. The Clerk would forward an article regarding the issue for inclusion in the next Gossip.

ACTION: KM

17.3 Cllr Wain queried if the Parish Council should consider preparing a Neighbourhood Development Plan. Cllr Offord would look at other local plans and report back to the council. **ACTION: JO**

17.4 The Clerk would look in to the SLCC membership and report back to the Parish Council. **ACTION: KM**

17.5 The date of the next meeting was changed from the 23 November to the 9 November.

(The meeting closed at 9.30pm)

John Offord, Chairman

9 November 2015