

HORNTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD IN THE CHAPEL
ON MONDAY 16th March 2020 AT 7.30pm

Present: Councillors Hewlett, Burden, Mckenzie, Offord, Tilling, Overton, Woodcock and Wain

Also in attendance: Clerk & RFO Cindy Koberl and Mrs. Lindy Bridgeman

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

None

3. PUBLIC PARTICIPATION SESSION

Mrs. Bridgeman attended to talk about how church and chapel would like to help to lessen the impact on our community during Coronavirus outbreak. The chairman agreed to bring agenda item 7 forward.

7. CORONAVIRUS- COMMUNITY EMERGENCY PLANNING

Mrs. Bridgeman said: “ Appreciating tensions rising, I spoke to Julie and Lyn Francis yesterday about the possibility of Hornton Churches Together and the Parish Council working together to help the vulnerable (which to some extent includes everyone over 70) but particularly those whose mobility is compromised, or who do not enjoy good health or lack familial help or who either don't have or not comfortable with the internet. We discussed some possibilities:

1). Getting a village supermarket slot, having a central drop off at the Chapel and distributing, But one slot as well as being one address is one list of shopping broken down to article types and one bill so it does have some difficulties. John and I took ourselves down to Tesco and Waitrose to ask for their ideas. Both stores came up with a manager both said they would try to help with any plan but we need to key into weekday management as they were weekend staff without any attachment to the delivery side of things. Both said that deliveries were very overstretched and there were no slots until the second half of next week. So a second possibility was that those needing it, have a team of people prepared to help them either online shop or actually shop for them. Then once per week on the same day every week the Hornton Churches could offer to order online and distribute those few things that they had forgotten. This not only gives them two opportunities to buy, but means there is a reason to phone people once per week. To this end I grabbed a slot for Thursday week but only to make something possible I am happy for others to have better ideas and help them instead. I just wanted to start a ball rolling. I am aware that I cannot enter shops or Sherington surgery but I can only order sort and deliver small add on amounts.

2) I would also like to offer the church as space people can go sit, put on a fan heater beside them, turn on some music provided and enjoy some magazines and coffee table books in different four walls. On sunny days like today, it is a lovely space. Similarly the new modern titles to be given as many people will have increased time to read. Visitors can lay out new titles on the table in the back take some time to make a choice again enjoy a different four walls.

The Church had a small grant to use for vulnerable or possibly lonely people and providing this space now fits the criteria. Perhaps the pavilion will have an idea, too? This is not a competition

between the various venues in the village, it is the village coming together to offer a chance of an alternative space from one's own four walls. All these spaces would have hand gel and door handle wipes. Should a second person walk in these places allow a huge space between two people and we are not talking about droves of potential customers!

Cllr. Overton said he had avoided the supermarkets and had done most of his shopping in local farm/grocery shops for the past month where he could buy most of things he needed. He would recommended this to anyone who tries to avoid huge diversity of crowd and also to support the local economy.

Cllr. Mckenzie said this would be an extension of what we did on vulnerable parishioner programme. There were already a lot of help offered on the Facebook. Initially, we needed to have a clear message out to everybody in this parish that if you need help, there is help available. Step by step we would need to organise the shopping and prescriptions to be picked up. She asked if there should be done through letter drop?

Cllr. Offord strongly agreed the letter drop method to find out whatever the situation that might put someone in a vulnerable situation and if not, if anyone would be happy to help others.

Cllr. Burden mentioned in this village we had always helped our neighbours.

Cllr. Woodcock suggested what was required was a buddy system. He also mentioned the limitation of having one big village order from the supermarkets, given restrictions on numbers of certain key items and felt that a buddy system could be more manageable going forward.

7.48pm Cllr. Wain entered the meeting.

Cllr. Offord concluded that Cllr. Woodcock and Mckenzie would draft a letter. Cllr. Hewlett also suggested this has to be done instantly, a email would be sent sooner and it would be followed by letter drop. **Action: SW/LM**

7.50pm Mrs. Bridgeman left the meeting.

Cllr. Tilling said the impact would also be on the business, our pub, who had just found its legs, might have to be closed for months, this could lead to bankruptcy. Cllr. Woodcock said the pub was most visible but there would be impact on many other business of the villagers. Although the government had not asked to close all pubs, Cllr. Mackenzie wondered how many people would still go to pub. Cllr. Burden said the crib would still go ahead this week. Cllr. Tilling said the situation could change dramatically, no one would know what would happen in three days time but he could not imagine it would get better. We needed to be proactive and participating what could happen to the pub. Cllr. Tilling would speak to Mr. and Mrs. Yates to see if PC could do anything to help. **Action: ST**

Cllr. Overton advised there would be great difficulties to organise this year's Mayday such as the Mayday dance, white elephant stall and to gauge the amount of people would turn up. This would also be a mass gathering. If we decided not to go ahead with the Mayday celebration, the fund raising for pavilion would be put on hold. The pavilion financial situation was discussed and the council **approved** to cancel this year's Mayday.

The clerk questioned how decision could be made if the meetings could not be held with the next meeting on 27th April. After discussion, the council decided that we would continue to communicate by email and a decision could made if the clerk receives four or more email

responses. Cllr. Wain also suggested for the clerk to send out a email to all the clubs/committee to send in the annual report via email so in the events when APM could not be held, we could publish the report in the notice board. **Action: CK**

Spring Clean would still be held on 28th March unless circumstance changes.

4. MINUTES AND MATTERS ARISING - TO CONFIRM THE MINUTES OF THE PREVIOUS MEETING HELD ON 10TH FEBRUARY 2020 AND ANY MATTERS ARISING FROM THOSE MINUTES.

4.1. The minutes were **approved** as an accurate record of the meeting and signed by the Chair.

4.2. Matters arising:

Minute 7.4 Neighbourhood Plan –

Cllr. Woodcock circulated a document that compares Village Design Statements, Parish Plans and Neighbourhood Plans as well as a link to a list of existing Parish Plans in Oxfordshire. The Council has agreed Parish Plans were the way to go and would revisit this issue in 6 month time.

Minutes 18.4 Pavilion Salt Bin –

The Clerk ordered a salt bin via Highways of Oxfordshire County Council to be located at the side of pavilion driveway, the location was not accepted by the Highways because it was not a highway land and the bin should be for highway use only. The council agreed we do not have to order the bin from Highways, the clerk would get one ordered elsewhere.

Action: CK

Minutes 8 Donation to Village Good Causes –

A thank you letter was sent. Cllr. Hewlett presented a proposed allocation. After discussion, the Council **approved** the following allocation:

Pavilion: £1260 (stage), Church and Chapel: £1000 each, Pub: £500, Gossip: £290, Jumba and Playground: £200 each, CORVID-19 emergency fund: £550

Clerk would arrange payments.

Action: CK

Minutes 9 Pavilion Stage –

Payment was made on 11/02/20.

Minutes 10 Village Green Bollards Replacement –

Replacement work was carried out on 17/02/20.

Minutes 12 Hunt and the Hounds –

Cllr. Woodcock drafted a letter addressing our concern. The chair reviewed and sent the letter to Warwickshire Hunt who had acknowledged the receipt and would response in the due course.

Minutes 13 Windmill –

Thank you letter sent to Mr. & Mrs. Harris to power to windmill and Mr. & Mrs. Higgins for lighting the village Christmas tree.

Minutes 14 MotoCross –

Cllr. Offord emailed CDC Planning Enforcement Officer for an update.

Minutes 17 Footpath between Jumpa and Pavilion –

Cllr. Woodcock's advised Oxfordshire County Council Countryside Access parish council's decision to accept to have a gate instead of the bridge as long as where the bridge was would be made safe. OCC responded they would take the proposal forward and advised their ownership of the gate so would require access as well as PC for maintenance. The OCC officer would also ask for the void to be fenced off with post/rail and for the section of Armco to be relocated so it across the old entrance to the bridge.

Minutes 19 Laburnum and Cherry tree Replacements –

The clerk wrote to Mr. & Mrs. Higgins that the Parish Council agreed to replace Laburnum with Pyrus and is very grateful for their contribution towards the costs. The tree had been planted.

Minutes 23 Wroxton A422 – The clerk contacted Wroxton Parish Council for assistance. The clerk to Wroxton PC would discuss with their councillors and update us.

5. FINANCE REPORT

5.1. The following payment was **approved**:

Details	Account	Payment
ABILITY Community transport OCC Cllr's fund	PC	£ 500.00
A. O'Driscoll Cleaning March (final)	Pavilion	£ 20.00

5.2. Payments made since the last meeting:

Date	Details	Method	Account
11/02/2020	StackaStage - Avocet Engineering Services Ltd.	Online	Pavilion
11/02/2020	StackaStage - Avocet Engineering Services Ltd.	Online	PC
11/02/2020	J. Silva Pavilion Window inv. 180	Online	Pavilion
11/02/2020	Bruce Hopkins Mower Service	Online	Jumpa
26/02/2020	Mr. & Mrs. Harris PC contribution to windmill	Online	PC
28/02/2020	C. Koberl Allowance	SO	PC
28/02/2020	C. Koberl Salary	SO	PC
02/03/2020	A. O'Driscoll Cleaning February	Online	Pavilion
02/03/2020	C. Koberl expense gift for Mr. & Mrs. Higgins	Online	PC
02/03/2020	OALC Annual Subscription	Online	PC
02/03/2020	J. Wain Defibrillator Maintenance	Online	PC
03/03/2020	Parkland Fencing - Oak bollards on village green	Online	PC
05/03/2020	Castle Water	DD	Pavilion
10/03/2020	BT	DD	Pavilion

5.2. Bank balances as of 16th March 2020

Bank Statements

PC Main	£34,770.46
PC Business	£26,202.34
Total	£60,972.80

Committee Balances

	HPC	Jumpa	Pavilion	Playground	Total
Balance B/F (as of 10/02/20)	£21,239.89	£5,591.38	£9,263.47	£32,964.53	£69,059.27
Total Payment	£10,162.61	£134.99	£4,110.29	£0.00	£14,407.89
Total Receipt	£5,504.02	£60.00	£757.40	£0.00	£6,321.42
Balance (as of 16/03/20)	£16,581.30	£5,516.39	£5,910.58	£32,964.53	£60,972.80

5.4. Internal Audit Report **reviewed** and **approved**.

6. PLANNING REPORT

6.1. Under Consultation - Cherwell District Council:

Reference No.	Location	Proposal/ Description
19/02800/F	Bankside Millers Lane Hornton OX15 6BS	New double garage.
19/02607/TCA	Blenheim Cottage Millers Lane Hornton OX15 6BS	FIVE DAY NOTICE T1 x Ash - Dead tree removal

6.2. Enforcement 19/00502/ENF No. 5 Bell Street

CDC would close the case at this time but would open a new case and get straight on to the matter should the property be occupied without compliance with the relevant conditions.

8. PUBLIC TRANSPORT

The clerk reported ABILITY proposed to start bus services from Hornton to Banbury every Thursday 10.30am and return service 1.15pm from 2nd April 2020. ABILITY were to attend Hornton coffee morning on 20th March to explain the service to villagers and take registration forms, however, this had to be cancelled due to the outbreak of Coronavirus and the majority of attendees would be vulnerable to . The council **agreed** that the bus services should be put on hold for the time being.

9. PAVILION CAR PARK

The clerk contacted Oxfordshire County Council/ Cherwell District Council and Thames Water to fix the lower stretch of Hart View heading to the pavilion car park. This was rejected by OCC and CDC because the stretch does not belong to Highways. Thames Water advised that they only have Rights of Ways to this stretch but they would check what was written on the deed and advise. Councillors recalled Thames Water agreed to fix this stretch when underwent the extensive work on site. The clerk would search the archive for supporting documents.

Action: CK

Cllr. Offord would contact Hadsham Farm to have an estimate to resurface this stretch.

Action: JO

It was discussed if the temporary building and the forest school area near the car park would be insured, the clerk would check the insurance policy. Cllr. Offord would check if any written agreement had been arranged for the temporary building.

Action: CK/JO

10. CLIMATE CHANGE

Cllr. Overton suggested if the parish council could come up with a scheme to wean ourselves off oil. If we could set up community solar farm where we could get a deal to offset the costs of buying electricity from it, we could convert our oil heating systems to electric pumps and electric heated water. It would be a big project so I asked if this would be worth investigating. The councillors agreed more researches on this matter would be welcoming.

11. PAVILION REPORT

As discussed in item 7.

12. ALLOTMENTS REPORT

Cllr. Burden submitted another application to build green house on the allotment. The council **approved** the application as long as it would be no larger than the existing ones. Cllr. Burden would collect rents this week and would pass them to the clerk to bank in.

Action: PB

13. ROADS & HIGHWAYS REPORT

Cllr. Hewlett had nothing significant to report, however, with the budget did highlight the potholes, he would continue to work on resolving these issues with the county council.

14. JUMPA REPORT

Cllr. Woodcock had nothing significant to report.

15. PLAYGROUND REPORT

Cllr. Wain reported that the mole controller came and advised what was causing problems were voles not moles. It was particularly bad on the village green outside of the school. Cllr. Burden had started the mowing rota and the first mow had been done. The mower was currently being serviced. The committee would discuss the investment for playground funds when financial market settles down.

16. AOB

Cllr Overton advised an alarm system had been fitted on the church roof, should it go off in the middle of night, it would be very loud and sound like a police car with blue light. All would be recorded and connected to a central station. Cllr. Overton was the first respondent and Mr. M Jones the second. It would be tested twice a year.

FUTURE MEETING DATES

The next meeting is APM and will take place on 27th April 2020 7.30pm in Pavilion.

The meeting closed at 9.20pm

Signed