

**HORNTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PAVILION ON
MONDAY 22 JANUARY 2018 AT 7.30pm**

Present: Cllrs Bellamy, Burden, Hewlett, McKenzie, Offord, Overton and Wain
Also in attendance: Clerk & RFO Katherine Mills

1 APOLOGIES

There were no apologies.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 PUBLIC PARTICIPATION SESSION

None.

4 MINUTES A MATTERS ARISING - to confirm the minutes of the previous meeting held on the 13 November 2017 and any matters arising from those minutes.

The minutes from the 13 November 2017 were approved as an accurate record of the meeting and signed by the Chair for filing.

Matters arising:

Minute 3 Tinka Tank – part of the wall along Tinka Tank by Blenheim Cottage needed to be repaired and the hedgerow and overhanging branches along this part of the path needed to be trimmed back. The Clerk would write to residents of Blenheim Cottage to request that the work be carried out. **Action: KM**

Cllrs noted that root damage to the path was becoming a trip hazard but that the trees causing the damage were in resident's gardens.

Minute 3 village mower – Cllr Overton would speak to Graham Hall regarding obtaining a quote for repairs to the mower which would be considered by the Parish Council.

Action: AO

Minute 5.6 – Limit of Protection and new Building Society account was deferred to the next meeting. **Action: KM**

Minute 9 review of footpaths – Cllr Wain had carried out a review and confirmed that all Hornton footpaths were on the OCC definitive map. Cllr Wain would investigate a footpath that ran from the top of Drift Corner towards the Indian Queen. The path was on the definitive map but did not seem to be in use. Cllr Wain would also speak to the owner of Poplars Farm regarding a footpath that ran in front of the path that was difficult to use in the winter months. **Action: KW**

Minute 9 Oxfordshire Clinical Commission – Cllr Bellamy had attended a commission meeting and reported that the plans for the Oxfordshire hospitals and GP services seemed to be shambolic. Hospital services were being pushed to GP surgeries and caring at home, but adequate plans did not seem to be in place.

Minute 15 planning permission for the motocross events – Cllr Offord reported that the event did not have permanent planning permission but instead had permission for 15 events annually with each temporary licence having a maximum of 21 days. The event was licenced for up to 500 people including staff.

Cllrs agreed that the event caused a noise problem for parts of the village and that the number of large vehicles attending the events caused damage to road surfaces. The Clerk would contact Finlay Scott to ask for contact details for the event organisers.

Action: KM

5 FINANCE REPORT

There were no payments for approval.

Payment	Amount	Payment type
Paul Burden village bench donation	£250	Cheque 518

5.1 Payments made since the last meeting:

Payment	Amount	Payment type	Date
Hornton Parish Council			
K.Mills expenses July – Nov '17	£61.06	Transfer	24/11/17
K.Mills salary Nov '17	£300	Transfer	24/11/17
Website annual subscription John Offord	£139.75	Transfer	18/12/17
K.Mills salary Dec '17	£300	Transfer	27/12/17
Pavilion			
Jenny Tyrell cleaning	£80	Transfer	15/11/17
Castle Water	£35.56	SO	28/11/17
Cleenol	£112.56	Transfer	04/12/17
Jenny Tyrell	£80	Transfer	14/12/17
Castle Water	£35.56	SO	28/12/17
Jenny Tyrell	£100	Transfer	15/01/18
SSE	£479.89	DD	04/01/18

The Clerk would contact SSE to request information regarding Economy Seven. **Action:**

KM

5.2 Bank balance before transfer and closure of committee accounts

PC Main	£95,527.78	29/12/17
PC Business	£6,124.47	29/12/17

5.3 Budget review – the RFO would meet with Cllr Overton to discuss a new budget document and would then prepare and circulate a budget update to Cllrs. **Action: KM & AO**

5.4 Precept 2018/19 – the RFO had submitted the Hornton Parish Council precept request to Cherwell District Council.

6 PLANNING REPORT

The Parish Council was currently considering:

17/00056/UNDEV Enforcement Case

Permission granted

17/02063/F The Barn, Millers Lane Rear bedroom extension

17/00410/TCA Home Farm, Bell Street Tree maintenance work

17/01861/F West End Cottage Retrospective app to rebuild extension

17/00374/TCA Upper Reaches, Bell Street Tree and hedge work

7 WEBSITE TRANSPARENCY GRANT APPLICATION

The RFO had completed the grant application which included claims for a Parish Council computer and scanner/printer, staffing costs for the set up and administration of the statutory transparency documents and staff training for website administration. The application was **APPROVED** by the Cllrs. The RFO would submit the application to OALC.

Action: KM

8 SPEED WATCH SYNDICATE UPDATE

Cllr Hewlett gave the following update:

Cllr Hewlett had met with representatives from Tadmarton, Broughton, Swalcliffe and Shenington Parish Councils to discuss the initiative. The PCSO who was scheduled to attend the meeting had failed to turn up. Cllr Hewlett had managed to contact the PCSO who had subsequently passed Cllr Hewlett on to another PCSO. Cllr Hewlett was now waiting for the new PCSO to make contact to arrange a new meeting date.

Tadmarton, Broughton and Swalcliffe PC's were all interested in sharing the cost of the purchase of the Speedwatch equipment but Shenington had expressed an interest in

renting the equipment. Cllr Hewlett had discouraged them from this option and was waiting to hear back from them.

The Clerk had established that it would be possible to reclaim VAT on the equipment and that each PC would need to arrange cover for the equipment on their insurance policy at a cost of approximately £9.

9 NEW GREEN BIN LID BY SCHOOL PLAYGROUND

Cllrs **APPROVED** the purchase of a new lid for the green bin by the primary school. The Clerk would order a new lid.

Action: KM

10 DATA PROTECTION OFFICER

Cllr Offord confirmed that he would take on the role of Data Protection Officer. The Clerk would investigate to see if online training was available.

Action: KM

11 PAVILION REPORT

Cllr Overton gave a report as follows:

At the latest Pavilion committee meeting it had been agreed to carry out refurbishment of the Pavilion, maintaining expenditure within the £40,000 of funds that were available.

The committee had agreed to focus on the following areas of refurbishment:

- Repairs to the roof
- Heating improvements
- Refurbishment of changing rooms
- Storage improvement
- Possible improvements to the car park
- Repaint the exterior of the building

Glen Walther and Cllr Overton would review requirements for the above proposal and the Parish Council would then look at obtaining quotes for the work.

The Football Club did not intend to extend the changing room facilities but would continue to use the existing facilities. The committee contact the club to clarify arrangements for the hire of the hall.

Marketing – the committee would promote weekend and group hiring of the hall on the web. The committee was also proposing the use of a community alcohol licence for hirers of the hall from outside of the village. The hall would also be promoted at the school as a children's party venue and would be advertised in the local paper, the primary school bulletin and at the coffee morning on Saturday 27th January.

Commercial hirers – to encourage the use of commercial hirers the committee had agreed to investigate internet access and Wi-Fi at the hall.

The Terms and Conditions for hiring the hall had been reviewed and updated.

May Day – Jo Langton had agreed to coordinate the arrangements for the May Day celebrations. Volunteers were required to help with organising the event.

12 ALLOTMENTS

Cllr Burden reported that Bill Jeffs had fenced off part of the allotment as previously agreed. Some people were busy digging over their plots and moles had returned to the allotments.

13 ROADS AND HIGHWAYS

Cllr Hewlett gave the following report:

Potholes – the potholes on Quarry Road had been passed from OCC to Natural England to investigate if there was badger activity on the area. Natural England had confirmed there was not and so OCC workers had turned up to repair the potholes but had referred the issue back to Natural England as they were of the opinion that there was badger activity in the area. To be continued!

Emerging potholes – Cllr Hewlett would carry out a survey in February and would then report on Fixmystreet website.

Cllrs discussed the drainage issue along Millers Lane which was resulting in flooding issues at the bottom of Millers Lane due to blocked pipes. The Clerk had contacted Castle Water who had advised that they would contact her to arrange a site visit. The Clerk had contacted the Castle Water and Thames Water again and a Thames Water technician was due to carry out a site visit on the 24/1/18.

7. JUMPA

No report

8. PLAYGROUND

Cllr Burden gave the following report:

Two long standing members of the committee, David Miles and David Jarrett, had resigned from the committee. Four new members had since joined the committee and a meeting would be held in February to discuss the proposed gate at the bottom of the slope, repairs to the safety surfacing and new tools that were required for general maintenance.

Cllr Burden would now be carrying out the weekly playground safety inspections and the recent inspection forms were duly signed by the Chair.

9. AOB

- Cllr Wain reported that the PayPal account for Pavilion online bookings would be put in to use.
- Cllr Burden expressed concern regarding a large tree in Thorn Cottage garden that had a split trunk and could be dangerous if it fell across the road. Cllr Burden would mention it to the property owners.

- Cllr Burden reported that the pub quiz night had raised £165 which had been donated towards the purchase of a village Christmas tree next Christmas. Funds raised at the Pantomime film showing would also be donated towards the purchase of the Christmas tree.
- Cllr Burden reported that the John Fox charity required a new Parish Council and a new School Governor committee member. Cllr McKenzie was appointed as the Parish Council member. A committee meeting would be held and Cllr Burden would speak to the school Headteacher regarding the John Fox interest contribution to the school.
- Cllr Bellamy advised that following his attendance at a recent CDC Peer Review meeting and the Oxford Clinical Commission meeting, he had real concerns regarding future development in the area and for the future of local hospitals and GP surgeries. He would therefore be focusing his time on these issues and felt that this would be in conflict with his interests as a Parish Councillor. He therefore resigned from his post as Parish Councillor. Cllr Offord thanked Cllr Bellamy for his valued work on the Parish Council and understood the potential for a conflict in interests. The Clerk would contact CDC to advise of the resignation and to arrange a vacancy notice.
- Cllr McKenzie raised the issue of parking on the turning circle at West End which made turning very difficult and at times dangerous, particularly if drivers were required to reverse on to the pavement. The area was also dark which made the situation even more hazardous.
Letters has already been sent to residents in the area regarding the parking issue.
Cllr Wain would check the situation with lighting in the area. **Action: KW**

The meeting closed at 9.15pm

Signed