

HORNTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PAVILION ON
MONDAY 4 SEPTEMBER 2017 AT 7.30pm

Present: Cllrs Bellamy, Burden, Hewlett, Offord and Wain

Also in attendance: Clerk & RFO Katherine Mills

APOLOGIES

Andrew Overton had given his apologies and these were accepted.

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. PUBLIC PARTICIPATION SESSION

None.

3. MINUTES A MATTERS ARISING - to confirm the minutes of the previous meeting held on the 24 July 2017 and any matters arising from those minutes.

The minutes from the 24 July 2017 were approved as an accurate record of the meeting and signed by the Chair for filing.

Matters arising:

Tinka Tank – Cllr Burden would investigate ownership of the borders by Tinka Tank before they were trimmed and sprayed. **Action: PB**

Cllr Burden reported that a section of wall had fallen down along Tinka Tank and that the owner of the property concerned had not been aware of the situation but would carry out the necessary repairs.

Pavilion grass banks - Cllr Wain reported that David Taylor had agreed to cut back the top half of the grass borders at the Pavilion with a tractor when it was available free of charge.

The Parish Council agreed that future expenditure on grass cutting of the borders at the Pavilion would be funded by the Parish Council rather than the Pavilion committee.

Power outages - Cllrs discussed the recent power outages in the village. Various reasons had been given for the outages by Western Power Distribution, including a dead crow on the power lines which had now been removed! Cllrs felt the most likely cause was a failure of WPD equipment.

Village green bench - Cllr Burden advised that the new bench for the village green that would replace the current bench would be delivered in mid-October. Cllr Burden gave the RFO a cheque for £674.10 to fund the memorial bench. The Parish Council would be able to claim back the VAT of £32.10.

Pavilion fridge - Cllr Wain reported that the new Pavilion fridge had been installed and was in use.

Pavilion bins and bottles - Cllr Wain reported that the Pavilion committee had agreed to continue arranging bin and bottle collections.

Allotments - Cllr Burden advised that he had not been able to get in touch with the Horley resident who had expressed an interest in taking on an allotment plot. It was agreed to wait and see if the resident contacted Cllr Burden again.

FINANCE REPORT

4 Approval was requested for payment of the following:

Payments made since the last meeting:

Payment	Amount	Payment type
Hannah Richards July	£80	DD
Wicksteed swing	£149.72	transfer
David Miles lawnmower store	78.35	transfer

Bank balance before transfer and closure of committee accounts

PC Main	£94,687.35	30/6/17
PC Business	£6,123.82	30/05/17

Cllrs discussed the Pavilion finance reporting system following discussion at the previous Pavilion committee meeting regarding the signing off of payments. Cllrs agreed that the RFO would send the Pavilion income and expenditure details to the Pavilion committee before a committee meeting to ensure members had received the necessary information regarding payments.

The Parish Council also asked the RFO to contact the Pavilion committee to ask them to schedule their committee meetings a week or two before the Parish Council meetings whenever possible. This would enable the committee to put forward recommendations to the Parish Council for their approval. The RFO would contact the Pavilion committee to discuss further. **Action: KM**

6 PLANNING REPORT

The Parish Council is currently considering:

17/00056/UNDEV Enforcement Case – the Clerk had contacted CDC Planning who had advised that the Case Officer had carried out a site visit and had not advised that changes to works on the footpath and drive needed to be changed. The Clerk asked for feedback regarding information sent previously to the Planning Officer regarding internal changes to the property that were not consistent with the planning application. The Officer advised that she investigate.

17/01109/F

Hornton Grounds Quarry

Bay Tree Cottage
withdrawn.

The Clerk advised that the application for a porch canopy had been

7 SPEED WATCH SYNDICATE UPDATE

The Clerk would contact the local Parish Council's to follow up on previous correspondence sent regarding the speed watch initiative and would report back at the next meeting. **Action: KM**

8 CO-OPTION OF PARISH COUNCILLORS

The Parish Council co-opted Andrew Overton on to the Parish Council. The Clerk would contact Cllr Overton to welcome him on board. **Action: KM**

Cllr Wain would contact Louise McKenzie to see if she was still interested in being co-opted on to the Parish Council. **Action: KW**

9 CORRESPONDENCE

The Clerk had received an email from the Bottisham Scouts leader, Peter Rayment, regarding a blocked footpath that he had encountered on a hike with the scouts. The footpath was near the Indian Queen restaurant. Cllr Hewlett had established that the footpath was not within the Hornton Parish boundaries, the Clerk would reply to Peter Rayment to advise. **Action: KM**

10 VILLAGE GREEN BENCH

Cllr Burden reported that the bench would be delivered mid-October for installation.

11 ZURICH INSURANCE UPDATE

The Clerk advised that the insurance policy had a £250 excess. Cllr Wain requested further information on what was included in the policy and would forward details of additional information required to the Clerk who would contact Zurich.

The insurance premium had increased due to the public liability cover having been enhanced to include the barn dance event and other similar one-off events, an increase to the Government Insurance Premium tax (up from 10% to 12% effective from the 1st June 2017) and the application of Index Linking at renewal (currently standing at 3%)

Cllrs approved the payment of the insurance policy.

12 PAVILION COMMITTEE

The Parish Council thanked Mrs Bellamy for obtaining a 3rd quote for the Pavilion extension plans. Cllrs discussed the quotes and the financial implications. It was agreed that a meeting would be arranged between the Parish Council and the Pavilion committee to discuss the extension and quotes received.

The Parish Council thanked the History Club for organising the History Weekend event that had been very successful and well attended.

13 ALLOTMENTS

Cllr Burden reported that there had been a good harvest despite the indifferent weather.

Cllr Burden reported that Simon Harris would be sending John Fox Charity documents and once received Cllr Burden would speak to the primary Headteacher, Matt Green, regarding the transfer of charity interest to the school. **Action: PB**

14 ROADS AND HIGHWAYS

The Clerk reported that Finlay Scott had cleared several footpaths in fields around the village.

Potholes - Cllr Hewlett reported that some work had been done on some potholes around the village.

WPD underground cables - Cllr Hewlett had contacted WPD regarding the underground power cables and had been advised that there was no immediate initiative to start the work.

Broadband – following the receipt of correspondence received from Better Broadband for Oxfordshire regarding an initiative to improve the service, Cllr Hewlett had contacted Claire Hutchins Lee regarding coverage for premises in Quarry Road. He had been advised that there were currently no plans for further coverage to the dwellings due to high cost implications. Property owners did have the option to self-fund the service or might be able to get a 3G or 4G signal.

West End car parking – residents had contacted the Parish Council regarding the problem of parking and turning in West End. Following discussion Cllrs agreed to purchase a No Parking or Turning road sign. Cllr Hewlett would obtain a quote for the sign. **Action: TH**

Speeding/School/Road Narrowing road signs – Cllrs discussed various options for additional road signs in the village. It was felt that, due to parking along roads in the centre of the village, roads were becoming single track. Cllr Hewlett would obtain a quote for 2 single track road signs and would report back at the next PC meeting. **Action: TH**

15 JUMPA

Cllr Offord reported that a tree on the JUMPA border had fallen on to a resident's summer house and garden and had caused some damage. Cllr Offord had left a couple of messages with Ben Acreman to ask him to come and give a quote for the removal of the tree.

16 PLAYGROUND

David Miles had sent an invoice for £10 for the keys for the new Playground storage box. The RFO would arrange payment. Weekly Playground inspection reports were signed by

Cllr Offord. Cllr Wain would contact a local mole catcher regarding the mole hills on parish council green areas in the village.

Action: KW

17 AOB

- Cllr Burden asked the Clerk to look for a copy of the allotment rules. **Action: KM**
- Cllrs asked the Clerk to contact Julie Stanley to ask for a reminder regarding dog mess around the village to be included in the next edition of The Gossip.

Action: KM

- Cllrs reported that a track line for quad bikes in to the woods was being used that exited on to the 2 bends at the bottom of the exit to the village from Bell Street. The Parish Council would contact the landowner to request that the entrance should be moved away from the bends as the current position was dangerous.

Action: KM & TH

- The Parish Council had received a complaint from a resident regarding the noise from the motocross. Cllr Offord would investigate the planning permission for the motocross.

Action: JO

The meeting closed at 9.22pm

Signed