

**HORNTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PAVILION ON**  
**MONDAY 9<sup>th</sup> JULY 2018 AT 7.30pm**

**Present:** Councillors Burden, Hewlett, McKenzie, Offord, Overton and Woodcock

**Also in attendance:** Clerk & RFO Katherine Mills

**1. APOLOGIES**

None.

**2. DECLARATIONS OF INTEREST**

None.

**3. PUBLIC PARTICIPATION**

None.

**4. MINUTES AND MATTERS ARISING** - to confirm the minutes of the previous meeting held on 19<sup>th</sup> June 2018 and any matters arising from those minutes.

The minutes were approved as an accurate record of the meeting and signed by the Chair.

**Matters Arising:**

Minute 5 Motocross Events – Cllr Offord had spoken to the organiser of the motocross regarding the road surface deterioration at the entrance to the event field and the organiser had acknowledged that this was an issue. The organiser has reported that a litter pick took place after every event. Cllr Offord has also spoken to the land owner who had agreed to forward a list of planned events for 2018. The land owner had also confirmed that a noise test had been carried out on Quarry Road and that this had been within the legal boundaries and that the information has been passed on to CDC. Cllr Offord would contact the land owner again if he did not receive a list of events.

**Action: JO**

Minute 6 GDPR – Cllr Wain would speak to James regarding new email addresses for cllrs.

Cllr Overton joined the meeting at 7.50pm.

Minute 11 Hornton Memorial Stone – Cllr Wain reported that there had been several planning application issues but that these had now been resolved. The memorial stone had suffered some damage when being moved but could still be used as the memorial stone. Alternative installation methods would be discussed.

## 5. FINANCE REPORT

### 5.1 Payments made since the last meeting.

24/05/2018	K.Mills salary	transfer	HPC		£	309.00
24/05/2018	K.Mills phone	transfer	HPC		£	8.00
26/05/2018	May Day Cake Stall		Pavilion	£	322.00	
29/05/2018	Keep Fit rental to 23/5		Pavilion	£	90.00	
29/05/2018	Wedding final payment		Pavilion	£	250.00	
29/05/2018	Castle Water		Pavilion		£	7.59
01/06/2018	Church Bingo		Pavilion	£	10.00	
05/06/2018	History Cub tea		Pavilion	£	10.00	
05/06/2018	Jennie Tyrell Pavilion cleaning 009	transfer	Pavilion		£	80.00
05/06/2018	Clive Porter Pavilion strimming	transfer	Pavilion		£	96.00
07/06/2018	BT Group	DD	Pavilion		£	165.02
11/06/2018	CDC Planning ref PP-07031883	transfer	HPC		£	117.00
18/06/2018	Jennie Tyrell cleaning 0010	transfer	Pavilion		£	80.00
18/06/2018	Jennie Tyrell TESN x 3 @ £21	transfer	Pavilion		£	63.00
18/06/2018	Sarah Walther TENS x 3 @ £21	transfer	Pavilion		£	63.00
18/06/2018	Banbury IT Wizard laptop repairs	transfer	HPC		£	60.00
23/06/2018	Children's Party		Pavilion	£	30.00	
25/06/2018	K.Mills refund for Paul Burden cash payment P	transfer	HPC		£	35.00
25/06/2018	Clive Porter Pavilion strimming	transfer	HPC		£	96.00
25/06/2018	K.Mills phone	DD	HPC		£	8.00
25/06/2018	K.Mills June salary	DD	HPC		£	309.00
26/06/2018	Castle Water	DD	Pavilion		£	7.59
26/06/2018	BT bill MOO2JL	transfer	Pavilion		£	51.56
30/06/2018	History Cub licence		Pavilion		£	21.00
30/06/2018	School Licence		Pavilion		£	21.00
08/07/2018	SSE	transfer	Pavilion		£	455.90

Bank balance before transfer and closure of committee accounts

<b>PC Main</b>	<b>£105,790.41</b>	<b>29/06/18</b>
<b>PC Business</b>	<b>£6,124.98</b>	<b>28/02/18</b>

Direct debit/transfer account details for approval

<b>Name / company</b>	<b>Business</b>	<b>Date approved</b>
<b>Jordan Silva Pavilion Payment</b>	Window Cleaner	9 July 2018

- 5.2 The RFO presented a budget for the 2<sup>nd</sup> quarter of the year. There were no significant variances and the Cllrs agreed that there was no need for budget adjustments.

## 6. PLANNING REPORT

### The Parish Council is currently considering:

17/00056/UNDEV	Enforcement Case – the Clerk had received no further updated from Cherwell Enforcement Officer.
18/01103/LB OBJECTION	The Dun Cow, West End Erection of new dwelling Cllrs raised some concerns including possible conflicts with elements of the Cherwell Local Plan and back garden in fill. Cllr Hewlett would coordinate responses from all of the Cllrs to be submitted to Cherwell Planning Department. Interested parties would be able to view the response on the Cherwell Planning Portal.

### Permission granted

18/01088/TCA	The Stone Barn Fell laburnum
18/00136/TCA	Rose Glen, Bell Street Fell Norway Spruce
18/00568/OUT conditions	Varneys Garage, Quarry Road 3 new dwellings with

## 7. SPEEDWATCH SYNDICATE UPDATE

The Clerk reported that she was still waiting to hear back from Shenington and Shutford and would contact them again to clarify if they had agreed to join the syndicate.

## 8. PAVILION ELECTRICITY CONTRACT RENEWAL QUOTES

Cllrs considered quotes provided by Lumina Energy and approved the renewal of the contract with SSE in August for a 24-month period. The Clerk would complete the new contract. **Action: KM**

## 9. VILLAGE WEBSITE UPDATE

Cllrs agreed that advertising should be allowed on the village website. Cllr Wain would speak to James, who administered the website, regarding this proposal. **Action: KW**

## 10. CORRESPONDENCE

- Warwickshire Hunt – Cllr Offord had not heard back from the hunt organiser and would chase again.
- Church Clock chimes – a query had been received regarding a request to clarify who was responsible for deciding if the church clock chimes could be turned off overnight. It was felt that this would fall under the Church committee but the Clerk would check the Parish Council powers and responsibilities and would forward the information on to Cllr Wain. **Action: KM**

## 11. PAVILION REPORT

Cllr Overton had printed some Pavilion business leaflets which would be distributed the following week. A PDF of the leaflet would be added to the website.

Cllr Overton reported that Pavilion lets were going well and were on the increase.

Jo Langton was obtaining quotes for the proposed Pavilion building work and there had been a suggestion of cladding the Pavilion roof and this option was being researched.

## **12. ALLOTMENTS REPORT**

Cllr Burden reported that the allotments were looking good but were in need of some rain. The plots were tidy and less mowing was required at present. The entrance sign would be ready next week which Cllr Burden would install.

## **13. ROADS AND HIGHWAYS**

Cllr Hewlett reported that after months of chasing CDC and OCC regarding repairs to drains and potholes in the village, a construction company had repaired 3 collapsed drains and filled in potholes in the village. The company had reported that a previous survey of the required maintenance work had been inaccurate and that more work than expected had been required; this had taken some additional time to complete. The repairs would be tested when rain finally arrived!

## **14. JUMPA REPORT**

Cllr Woodcock reported that the site was being mown and well maintained. Cllr Burden had cut around the area where the Christmas trees were planted and reported that most were growing well but a few were struggling. Cllr Burden had asked for advice on what to do for the weaker trees and had also ordered more trees which would be planted in October. This had been financed by fund raising that had taken place in the pub for both Christmas trees and decorations.

## **15. PLAYGROUND REPORT**

Cllr Burden reported that the mowing was being carried out regularly and the site was looking well maintained. Cllr Wain and Cllr Burden would fix a date for the next committee meeting. Work on the gate at the end of the exit slope was under way and maintenance work would be carried out on a split in a play equipment bar. A swing would also be shortened. The possibility of growing a couple of trees in the playground to provide some shade and shelter was also discussed.

## **16. AOB**

- Cllr Woodcock reported that the large village notice board needed to be replaced. The Clerk would ask David Miles for a replacement quote and would also look in to the possibility of ready made notice boards. **Action: KM**
- Cllr Overton reported that a cherry tree by Higgins Garage had a dead bough which needed to be trimmed.
- Cllr Offord reported that Mike Webbers grave stone needed some maintenance. Cllr Overton would have a look at the grave stone to assess. **Action: AO**
- Cllr Overton reported that there would be a church concert on Saturday 14<sup>th</sup> July at 7pm with free entrance, a mixture of music and drinks after the concert.

The meeting closed at 9.15pm

**Signed** .....