

**HORNTON PARISH COUNCIL
MINUTES OF MEETING
HELD IN THE CHURCH ROOM ON MONDAY, 15TH APRIL 2002 AT 7.30 P.M.**

PRESENT: Cllrs.Turner (Chairman), Burden, Fickling, Jeffs, Miles (Vice Chairman) Offord. Clerk: J.Peace

1.0. MINUTES OF PREVIOUS MEETING:

1.1. The Minutes having been circulated were approved as a correct record and signed by the Chairman.

2.0. MATTERS ARISING: None.

3.0. FINANCE & G.P. REPORT:

3.1. The Clerk reported balances as at 31/3/02 were: BPA A/c £922.60 and BCA A/c £100.00

3.2. Bank Reconciliation statements, Receipts & Payments Summary, and Itemised Category Reports as at 31/3/02 were presented to the Chairman for his examination and verification.

3.3. Year-end accounts, as circulated, would be presented for adoption at the AGM.

3.4. An amount of £117.04 had been reimbursed by Customs & Excise in respect of VAT reclaimed.

3.5. £1500 had been received from CDC in respect of the first tranche of precept.

3.6. The Chairman & Clerk were due to go to a seminar on the new audit regime and will report the outcome at next meeting. A feature of the new system was that the Council would need to appoint an 'internal auditor' to examine and sign off the accounts each year. A suitably competent person would need to be identified.

3.7. The following cheques were approved for payment & signed:

Chq. No. 448	£ 8.64	Banbury Farm & General	Balance due for fencing
449	£ 11.75	OALC	To attend audit seminar
450	£15.00	Petty Cash	To the Clerk
451	9.95	SLCC Publications	Audit guidance book for Clerk.
452	245.00	E.M.Jeffs	Golden Jubilee mugs

The Chairman proposed that the approval for payment of cheques 100448 to 452 be given. This was seconded by Cllr.Miles and approved unanimously.

3.8. The grant of £500 from CDC towards the Jubilee celebrations had not yet been received.

3.9. The Chairman and Clerk had attended a meeting held in Deddington to promote the availability of grants. Publicity material was available on request.

3.9.1. The Clerk congratulated members of the Council on their election and for submitting their nomination papers so promptly. He reminded Councillors to bring to the AGM the **Declaration of Acceptance of Office, Register of Interests and, if applicable, their form declaring Receipt of gifts and hospitality over £25.**

3.9.1.1. Council **noted** that CDC had informed members that a copy of **the Register of Members' Interests** would be lodged with the Clerk after their forms had been registered. Members were reminded of the need to complete the forms legibly and to enter 'none' where there was nothing to declare.

3.9.2. Terms & Conditions of Employment for Clerks: SLCC had highlighted the need for Clerks to have a written contract of employment and a salary in line with current scales agreed by NALC. Details of hours of work, pensions and provision for ongoing training and development would be kept on file for future reference.

4.0. PLANNING:

4.1. Since the previous meeting the Council had considered and had **no objection** to:

02/00606/F:	Mr. & Mrs. Rushforth, Sunnyside - to reduce crown of walnut tree by 15 - 20%
02/00535/TCA	Mr. & Mrs. Hartlett, Eastgate Cottage - to reduce silver birch & other trees
02/00525/F	Mr.P.Whitehead, Tournay House, Bell Street - to demolish single storey utility room, bathroom & outbuilding & construct new utility room, bathroom & kitchen.

4.2. The Parish Council also considered the following with **objection**:

02/00554/OUT: Mr. & Mrs. Palmer, 4 Bell Street - to erect a 3 bedroom stone house.

Comment: Council felt that the area proposed for development was too small & the extension

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would be out of keeping with the rest of the houses in the row and encroach beyond the existing building line. While the need for infill development of this nature was arguable any additional living accommodation would add pressure on already limited parking space in Bell Street.

- 4.3. OCC: re. Bennies Ltd application to extract ironstone with restoration to agriculture.
The Council noted that those who had earlier attended the APM had voted by a show of hands 25 against, 4 in favour and the rest abstaining, to **object** to the proposal.
- 4.3.1. Mr.& Mrs. F. Campbell's letter outlining their objection to the quarrying was **noted**.
- 4.3.2. Council **agreed** to hold a meeting to discuss the points of objection to be incorporated in a reply to the OCC. The date set was Monday, April 22nd 2002 at 7.30 pm.
- 4.4. CDC confirmed having **granted** planning permission for change of use of agricultural land to sports recreational area at the piece of land adjacent to the Hornton Pavllion. (Re. 01/02529/F)
- 4.4.1. It was **noted** that Council must advise CDC when it was intended to commence development on the site. An appropriate form of notification was held by the Clerk.
- 4.5. Details of the Planning Green Paper were issued to Councillors for their information.
- 4.6. It was **noted** that CDC had reviewed their planning application system and that in order to speed things up a major proportion of applications would in future be processed by CDC on a delegated basis.

5.0. CORRESPONDENCE:

- 5.1. The following correspondence was **NOTED**:
- 5.1.1. It was **agreed** to consider Thames Water supply connection quotation at next meeting.
- 5.1.2. CDC transfer of housing stock - communication with tenants.
- 5.1.3. CDC - notification of cancellation of Forum meeting on 3/4/02.
- 5.1.4. The Chairman would speak to Ian Harris about the Just Bin It Campaign 2002. **ET**
- 5.1.5. CDC notification of Election date 2/5/02.

5.1.6. Re. Land holdings in Hornton, Wright Hassall acknowledged receipt of the cheque for £23.50 for photocopying services. Julia Whitby had given the Chairman all original and copies of title documents which she had been able to trace. She said that it would be necessary to complete a Statutory Declaration as to lost deeds and she proposed doing this at the same time as the acquisition and registration of the new title deed at H.M.Registry. Formal instructions regarding the acquisition were awaited.

6.0. ALLOTMENTS, SMALL PLAYING FIELD, ROADS & HIGHWAYS, JUBILEE:

- 6.1. No reports

7.0. ANY OTHER BUSINESS:

- 7.1. None

MINUTES OF SPECIAL MEETING HELD ON MONDAY, APRIL 22ND 2002 AT 7.30 PM

1.0. APOLOGIES: Cllr.Turner

2.0. PLANNING: Cllr.Jeffs handed out a resume of events in connection with past applications for consent to quarry in Hornton. The various objections raised by residents at the APM were discussed and Cllr. Offord proposed that Council should confirm to OCC its **objection** to the planning application as it stood. This was seconded by Cllr.Miles and supported unanimously. The Clerk would draft an appropriately worded letter for approval prior to despatch.

HORNTON PARISH COUNCIL
LIST OF COUNCILLORS & THEIR RESPONSIBILITIES

AS AT 1ST JANUARY 2002

<u>COUNCILLORS</u>	<u>RESPONSIBILITIES</u>
CLLR.ERIC TURNER BELLEVUE BELL STREET HORNTON	CHAIRMAN FINANCE PLANNING ROADS & HIGHWAYS HORNTON PAVILLION COMMITTEE
DAVID MILES JUBILEE HOUSE HORNTON	VICE CHAIRMAN TRUSTEE OF SMALL PLAYING FIELD MILLENNIUM PROJECTS SCHOOL LIAISON HORNTON PAVILLION COMMITTEE PLANNING
CLLR. PAUL BURDEN BARRY COTTAGE HORNTON	ALLOTMENTS TRUSTEE OF SMALL PLAYING FIELD HORNTON PAVILLION COMMITTEE PLANNING
BILL JEFFS BLACKSMITHS COTTAGE BELL STREET HORNTON	ROADS & HIGHWAYS HORNTON PAVILLION COMMITTEE MULT-SURFACE SPORTS AREA COMMITTEE BEST KEPT VILLAGE COMPETITION PLANNING
MALCOLM CROSS 1 HOLLOWAY COTTAGES MILLERS LANE HORNTON	HORNTON PAVILLION COMMITTEE PLANNING
LYNNE FICKLING HENSTONES BELL STREET HORNTON	PUBLICITY & GENERAL HORNTON PAVILLION COMMITTEE PLANNING PARISH WEBSITE
JOHN OFFORD BRAE HOUSE BELL STREET HORNTON	PARISH WEBSITE SCHOOL LIAISON HORNTON PAVILLION COMMITTEE PLANNING