

HORNTON PARISH COUNCIL
MINUTES OF INTERIM MEETING HELD IN THE CHURCH ROOM ON
MONDAY, MARCH 13TH 2000 AT 7.30 P.M.

PRESENT: Cllr.Turner (Chairman) & Cllrs. Burden, Cross, Hart (Vice Chairman), Miles & Tew
APOLOGIES: None
MEMBERS OF THE PUBLIC ATTENDING: Philip Brooks

1.0. MINUTES OF PREVIOUS MEETING

1.1. The minutes having been circulated were accepted as a true record of the business conducted and were signed by the Chairman.

2.0. MATTERS ARISING

2.1. Further to Minute 1.1.1. the Chairman produced Browns contract specifications for the Hornton Pavillion toilet refurbishments, copy attached. As he had been asked to do the electrical work he would be contacting Browns to confirm willingness to do this at a cost of £845 which was included in the pricing of £8790 + VAT. An additional £989 + VAT would be needed to pay for 3 aluminium ramps, excluding installation.

3.0. CLERK'S APPOINTMENT

3.1. No further points arose following the meeting on March 4th 2000 when it was agreed to employ Mr. Peace as the Council's part time Clerk. Mr.Peace issued each member with a copy of his contract for their information

4.0. APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

4.1. Mr.Peace explained that it was usual for the Clerk to be the Responsible Financial Officer although there may be circumstances when this was not the case.

Cllr.Miles proposed that Mr.Peace be appointed as the Responsible Financial Officer, seconded by Cllr. Burden and agreed by a majority of hands.

RESOLVED: that Mr.Peace be appointed Responsible Financial Officer for the forthcoming financial year.

4.2. The accounts had been drafted up to 17th.November 1999 and he intended squaring off the books as at 31st.March 2000. His formal responsibility for the books would take effect thereafter from 1st.April.

5.0. FINANCE & AUDIT

5.1. A letter had been drafted to Barclays Bank for the Chairman's signature giving Mr.Peace authority to deal with administrative matters concerning Council's Bank A/c's.

Cllr. Tew proposed that approval be given to the Chairman to sign the letter of authority. This was seconded by Cllr.Cross and **AGREED** unanimously.

5.2. The Chairman sought approval from the meeting for the issue of Cheque No.100378 for £55.20 payable to MEB in respect of quarterly lighting.

Cllr. Hart proposed payment should be approved, this was seconded by Cllr.Cross and **AGREED** unanimously.

5.3. The Clerk had banked a cheque for £1000 re. 50% of the Millennium grant from CDC for the stone seat.

5.4. The Clerk said that the auditor's sign-off of the 1998/99 accounts was still awaited.

6.0. INSURANCE

6.1. The Clerk would review the insurance over the next few weeks and in good time before the date of renewal in May/June. He would consider all aspects of cover and it was agreed that he could obtain a quote from Zurich Insurance to see if a lower insurance premium might be quoted.

7.0. MAY ELECTION ARRANGEMENTS: CANDIDATE APPLICATION FORMS

7.1. Forms were due out soon and would be distributed to those who wished to be nominated as candidates.

8.0. CORRESPONDENCE

8.1. Oxon C.C. minutes of two meetings with Local Councils. **Noted**

8.2. Oxon C.C. Map of Winter Maintenance arrangement throughout Oxfordshire. **Noted.** (Cont.../2)

8.3. CDC seek a short introduction to the Parish for their website. **AGREED:** Cllr.Miles would prepare a draft.

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- 8.4. CDC National Springclean: entry form would be sent to Les England of Hornton Cubs. **Noted.**
- 8.5. CDC Planning Seminar at Bodicote House 14/3/00: **Noted.**
- 8.6. CDC - Calendar of Meetings 2000/01 : for inclusion in the Parish Information Manual. **Noted.**
- 8.7. CDC Nature Conservation Strategy: Annual review of Objectives 1999/2000. **Noted.**
- 8.8. Oxon Rural Community Council: re. shopper bus. **AGREED:** the Clerk would seek more information.
- 8.9. Register of Electors: Copy of the 2000/2001 Register of Electors received for Hornton Parish. **Noted.**

9.0. PLANNING:

- 9.1. CDC confirm permission for 2-storey side extension at Foxgloves, Millers Lane. **Noted.**

10. ROADS & FOOTPATHS

10.1. Thanks should go to Philip Brookes for work he had done at Wroxton Brook. The Chairman said that he had not been able to contact Steve Bowden of Oxon C.C. Highways about clearing the drains in the village and asked the Clerk to do this. A meeting was needed to consider alterations to the storm drains. Cllr.Cross said that a road sign in Quarry Rd had been pulled out (or as Cllr.Burden suggested perhaps knocked over) and while it had been rebedded it had come out again and was lying on its side. The Clerk would ask Highways about this. The footbridge by the brook at Hornton Pavillion needed a railing & the Chairman would contact Mr.Potter about this.

11. ALLOTMENTS

11.1. The Chairman said that David Harwood had a form to record allotment income & expenditure. Gross income for the current year was £112.30 + £60 for the nursery.

12. SMALL PLAYING FIELD

Cllr.Miles reported that they were not awarded a grant as they were not eligible for one. They still intended purchasing 5-a-side basketball goal equipment with money raised by the committee.

13. HORNTON SPORTS PAVILLION

A box had not yet been installed for an electric meter. The licensing officer had prepared a list of things that had not been rectified. P. Shirley intended meeting the Chairman during the week to discuss these.

14. MILLENNIUM MATTERS

14.1. A first payment of £1000 had been received for the stone seat and the balance of £1000 would be paid on completion of the stonework. Neil Woolaton had written asking for the completion date in June but Cllr.Miles said he was still awaiting revision of an estimate from the stonemason, Trevor Dean. The total cost was expected to be around £5000. It had been decided not to have carving work as it would probably not last very many years. People had been asked for ideas as to what to lodge in a time capsule but there had been no response. A music festival event 'UK Music Live' had been arranged for May 29th and Mike Webber and two of his band were coming down with two local lads sponsored by the Leamington Spa musicians union.

14.2. The little museum project in the Methodist Church was due to start in the current month in time for completion by August.

15. ANY OTHER BUSINESS

15.1. The Chairman indicated the names of those who normally give reports at the Annual Parish Meeting; the Responsible Financial Officer would now do the one for Finance. He suggested inviting District Cllr.David Turner and County Cllr. G.Reynolds to the meeting.

The meeting finished at 9.20 pm and the next one would be on Monday, 17th.April 2000 at 7.30 pm followed by the Annual Parish Meeting at 8.00 pm.