

HORNTON PARISH COUNCIL
MINUTES OF MEETING
HELD IN THE CHURCH ROOM ON MONDAY, 12TH NOVEMBER 2001 AT 7.30 P.M.

PRESENT: Cllr. Turner (Chairman), Cllrs. Burden, Cross, Fickling, Jeffs, Miles (Vice Chairman), Offord.
Clerk: J. Peace **APOLOGIES:** None.

1.0. MINUTES OF PREVIOUS MEETING:

1.1. The Minutes having been circulated were approved as a correct record and signed by the Chairman.

2.0. MATTERS ARISING:

2.1. None.

3.0. FINANCE & G.P. REPORT:

3.1. The Clerk presented to the meeting a Cash Reconciliation, Summary of Account Balances, Summary Receipts & Payments and Itemised Category Reports as at 31st October 2001. The A/c balances as at 31/10/01 were: BPA A/c £3052.85 BCA A/c £100.00

3.2. The following cheques were approved for payment & signed:

Chq. No. 429	£165.13	J.L.S. Peace	Clerk's Salary.
430	£ 55.20	N Power.	Lighting.
431	£110.00	W. Jeffs	Grass mowing - Glebeland
432	£ 20.00	A. Horsley	Village maintenance
433	£ 25.00	J.L.S. Peace (Cash)	Reimbursement for Ordinance Survey map.

Cllr. Miles proposed that the approval for payment of cheques 100429 to 433 be given. This was seconded by Cllr. Burden and approved by majority.

3.3. The Clerk submitted a draft budget for consideration. It was agreed to review this further and decide the precept for 2002/03 at the next meeting. Deadline for the Precept submission was 25th. January 2002.

3.4. The Clerk confirmed that the separate cost to insure the Millennium Seat and Play equipment was £69.80 (insured value £7000) and £141.64 (£14200) respectively.

3.5. Council agreed to the Chairman's suggestion that those who wished to submit claims for reimbursement of expenses incurred at the Tidy Village presentation may do so.

4.0. PLANNING:

4.1. Since last meeting Parish Council & CDC Planning considered and approved the following application:

4.1.1. **01/01677/F F** re. proposal to erect new covered cattle cubicles at Poplars Farm.

4.2. CDC Planning also approved the following application contrary to the Parish Council's objection.

4.2.1. **01/01449/F** re proposal to permit a static caravan for residential use for a temporary period of 3 years at OS Parcel 0002 East of Cleavers House, Quarry Road.

4.3. CDC Planning had considered a complaint regarding new signage outside the Dun Cow. After making a site visit the Planning Officer felt that it would be extremely difficult to see whether a breach of planning authority had occurred given that the previous dimensions were not supplied to the Council. It also appeared that the new signs in situ were of an acceptable design, colour and size. The Parish Council agreed that as there had been no further complaints it would not take the matter any further.

5.0. CORRESPONDENCE:

5.0.1. The following correspondence was **NOTED:**

5.0.1.0. CDC Revised Calendar of Meetings 2001/02.

5.0.1.1. CDC's Cherwell Community Planning Partnership re series of public meetings.

5.0.1.2. Proteus re. Consultation on OCC Waste Strategy.

5.0.1.3. Local Government Commission Final Recommendations report on the Periodic Electoral Review.

5.0.1.4. OCC Local Transport Plans 2001/061 Annual Progress Report.

5.0.1.5. CDC Recycling Scheme - poster for display on noticeboard.

5.0.1.6. CDC's Cherwell Housing Strategy to 2005 - Consultation Phase 2.

5.0.1.7. OCC's Emergency Plan for Local Councils.

5.0.1.8. Review of Support for Banbury Area Transport Co-Ordinator.

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- 5.0.1.9. OALC AGM 2001 Agenda Notice & proposal to raise the Annual Sub 2%, minimum £82 plus VAT.
- 5.1.0. OCC's Monitoring the Structure Plan for Oxfordshire 2011 - Housing Monitor enclosure.
- 5.2. S.Bowden confirmed having measured the kerbing at The Green and his quote was 270m @ £30/metre
- 5.3. DEFRA re.Quality Parish & Town Council - consultation paper - closing date for responses 14/2/02.
- 5.4. Tony Baldry MP - advice of Bank Holidays to celebrate Golden Jubilee.
- 5.5. The Countryside Agency Parish Transport Grant - Vital Villages. The Chairman will comment after having opportunity to read the application pack.
- 5.6. OCC Bus Shelter Grant Scheme & CDC Community Hall Recreation & Countryside Grants.
- 5.7. Cherwell District Council Standards Committee - No nomination was proposed from the Parish Council.
- 5.8. Agenda notice re meeting on 18/10/01 to determine the Standards Committee formation.
- 5.9 For distribution: New Rules of Conduct for Members : Guide to Part 3 of the Local Government Act 2000 and Your quick guide re. the introduction of new rules governing the conduct of members and co-opted members of local government and other public authorities.
- 5.9.1. CDC's Environmental Consultation Forum - Cherwell Community Plan re. meeting on 12/11/01: No nomination from the Parish Council to attend.
- 5.9.2. CDC's Annual Parish Liaison Meeting to be held on 22/11/01: Cllr.Miles & the Clerk indicated that they might be able to attend.
- 5.9.3. DTLR's Travel, Subsistence & certain other allowances for members of local authorities & other bodies in England - A Consultation Paper dated September 2001.
- 5.9.4. OCC's Major Incident Instruction & Guide for County Cllrs. & Professional Partners No.1. Cllr. Miles had read the paper and felt that it was relevant more to the County Council than the local Parish Council.
- 5.9.5. Cornhill confirmed that provided the Parish Council had sole responsibility for the playground, including the maintenance and upkeep thereof, the existing Public Liability section of the policy would extend to include the legal liabilities of the Parish Council as far as they could apply. Cornhill also requested that the playground and equipment be visually inspected on a weekly basis in addition to the annual professional inspection. Any faults or repairs must be attended to immediately and a log kept of the inspections.
- 5.9.6. Re. Cherwell Speed Limit Project - Environmental Services preliminary site meeting notes & outline map of recommended 30 mph sign re-positioning. The sign in Bell St. was considered to be adequately located but Environmental Services agreed to the Council's request to extend the limit by 50 metres in Millers Lane.

6.0. ALLOTMENTS:

- 6.1. Cllr.Burden reported that he intended hiring a skip to dispose of timber and metal debris lying in part of the allotment area that had reverted to arable. He would liaise with Cllr.Jeffs who had undertaken to help.
- 6.1.1. The Chairman suggested approaching Peter Hart to ask him if he would be interested in ploughing that part of the allotment area for farm use and then renting it.
- 6.2. Several tenants had asked for a stand-pipe provided they did not have to pay higher rent. Ratley's allotment field has one which operates on a meter and is charged according to usage. It was decided that the Clerk would ask Thames Water to consider a meter for Hornton's allotment site.
- 6.4. Cllr. Cross proposed that £20 be given to Adrian Horsley as a gesture for trimming the grass bank near Perkins Close. This was seconded by Cllr.Burden and agreed unanimously.

7.0. SMALL PLAYING FIELD:

- 7.1. Cllr.Miles reported that M. Webber had asked the Charity Commission about dissolving the Small Playing Field Charity. The Commission replied that they would want to see the deeds in order to progress the matter further. The Chairman had established that they were now with solicitors Herbert Cholmeley and asked the Clerk to get a copy from them.
- 7.2. Cllr.Jeffs suggested Parish Council should keep title deeds under one roof and enter them in a register. The Clerk confirmed that it was a District Audit requirement to maintain a document register.
- 7.3.3.5. As the Royal Sun Alliance policy only covered for 3rd party liability it was agreed that Council should retain all risks cover for equipment under the Cornhill policy.

8.0. ROADS & HIGHWAYS:

- 8.1. The Chairman & Clerk had viewed the two cherry trees opposite Mrs.Lewis' house after she had complained that they were affecting her light and she wanted them felled. Ownership and responsibility of the trees had long been a 'grey area' as they appear to be growing on Highway land rather than on private land. It

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was decided that the Clerk would ask Highways to clarify this.

8.2. The Clerk confirmed that he had asked the Footpaths Officer to re-position the sign at the end of Pages Lane. This would be done as soon as possible although permission would be needed from the Utility companies to ensure that no pipes or cables are damaged when re-siting the sign.

8.3. N. da Silva was unable to provide a quote for surgery on the Limes as he could no longer climb high trees. It was agreed to ask Robert Kerry again as he was a good local professional tree surgeon.

8.4. The Clerk confirmed having asked Highways to seek removal of the row of pots along Quarry Road by Quarry Farm House. A reply was awaited.

8.5. Neighbourhood Watch had evidently agreed to supply the safety barrier on the bank by Perkins Close.

8.6. Thames Water had written to confirm that they were not responsible for the sewer pipe outlet by Barry Cottage in Millers Lane reported by Cllr.Burden to be defective. The main pipe in Millers lane for which they were responsible was seen at a previous inspection to be clear.

8.7. It was agreed that the Clerk would prepare an application for kerbing and examine grant sources.

9.0. HORNTON PAVILLION:

9.1. To register the piece of land being acquired from the Nunneleys it was necessary to obtain the deeds relating to adjacent land now owned by Hornton Parish Council. The Chairman outlined his difficulties trying to establish their whereabouts but Julia Whitby was enquiring with the Land Registry and solicitor firms Aplins and Herbert Cholmeley.

9.2. Council decided to proceed with the application for the piece of Nunneley's land to change from agricultural to recreational use. Cllr.Fickling asked whether Council had written formally to Mr.Nunneley about the acquisition and this was felt to be inappropriate at this stage.

9.3. The Clerk reported that the Environmental Agency were unconcerned about the construction of a hard surface games area. However, the Agency (Ian Tiller) suggested that Thames Water may need to be informed if the public drainage system and accessibility of drain covers was likely to be affected. Likewise it may be necessary to consult Environmental Health & Safety department.

9.4. Cllr.Miles suggested that the plot currently rented by Frank Gardner could be put to Christmas trees if it became vacant in 2002.

10.0. MILLENNIUM:

10.1. More videos had been produced and sales are ongoing. It was hoped to finalise the accounts very soon.

11.0. ANY OTHER BUSINESS:

11.1. Cllr.Fickling said that new chairs might be considered as the existing old ones were uncomfortable..

11.2. Cllr.Offord said that it was hoped to launch the new Hornton website very soon. As the website committee were seeking a grant he needed the Parish Council to attend a presentation. It was agreed that 7.30 pm on November 26th at Starveall Barn would be suitable.

NEXT MEETING: the next meeting scheduled for Monday, 14th January 2002 at 7.30 pm.

**HORNTON PARISH COUNCIL
LIST OF COUNCILLORS & THEIR RESPONSIBILITIES
AS AT 1ST JANUARY 2002**

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COUNCILLORS

RESPONSIBILITIES

**CLLR.ERIC TURNER
BELLEVUE
BELL STREET
HORNTON**

**CHAIRMAN
FINANCE
PLANNING
ROADS & HIGHWAYS
HORNTON PAVILLION COMMITTEE**

**DAVID MILES
JUBILEE HOUSE
HORNTON**

**VICE CHAIRMAN
TRUSTEE OF SMALL PLAYING FIELD
MILLENNIUM PROJECTS
SCHOOL LIAISON
HORNTON PAVILLION COMMITTEE
PLANNING**

**CLLR. PAUL BURDEN
BARRY COTTAGE
HORNTON**

**ALLOTMENTS
TRUSTEE OF
SMALL PLAYING FIELD
HORNTON PAVILLION COMMITTEE
PLANNING**

**BILL JEFFS
BLACKSMITHS COTTAGE
BELL STREET
HORNTON**

**ROADS & HIGHWAYS
HORNTON PAVILLION COMMITTEE
MULT-SURFACE SPORTS AREA COMMITTEE
BEST KEPT VILLAGE COMPETITION
PLANNING**

**MALCOLM CROSS
1 HOLLOWAY COTTAGES
MILLERS LANE
HORNTON**

**HORNTON PAVILLION COMMITTEE
PLANNING**

**LYNDA FICKLING
HENSTONES
BELL STREET
HORNTON**

**PUBLICITY & GENERAL
HORNTON PAVILLION COMMITTEE
PLANNING
PARISH WEBSITE**

**JOHN OFFORD
BRAE HOUSE
BELL STREET
HORNTON**

**PARISH WEBSITE
SCHOOL LIAISON
HORNTON PAVILLION COMMITTEE
PLANNING**