

HORNTON PARISH COUNCIL
MINUTES OF MEETING
HELD IN THE CHURCH ROOM ON MONDAY, 14TH JANUARY 2002 AT 7.30 P.M.

PRESENT: Cllr. Turner (Chairman), Cllrs. Burden, Cross, Fickling, Jeffs, Miles (Vice Chairman)
Clerk: J. Peace **APOLOGIES:** Cllr. J. Offord

1.0. MINUTES OF PREVIOUS MEETING:

1.1. The Minutes having been circulated were approved as a correct record and signed by the Chairman.

2.0. MATTERS ARISING:

2.1. None.

3.0. FINANCE & G.P. REPORT:

3.1. The Clerk presented a Cash Reconciliation, Summary of Account Balances, Summary Receipts & Payments and Itemised Category Reports as at 31st December 2001. The A/c balances as at 31/12/01 were: BPA A/c £2807.04 BCA A/c £100.00

3.1.2. The Chairman raised minor queries regarding expenditure listed on the Itemised Category Report and pointed out that allotment rent collections of £110.80 for the year needed to be paid to the school.

3.2. The Clerk submitted a revised budget showing an estimated end-of-year balance of £229 based on the assumption that the precept would remain at £2500 as in 2001/02. It was felt that £229 was too low a residual balance which would not allow for unforeseen expenditure. Much depended on when the new kerbing on the Green would be done and whether, if Highways granted a loan over a period of say 3-4 years, provision would need to be made for annual repayments. Cllr. Burden commented that an increase in precept would be unavoidable this year or next and proposed that the anticipated additional expense be catered for in 2002/03. He proposed an increase from £2500 to £3000. This was seconded by Cllr. Miles and agreed unanimously.

3.3. Council agreed to share 50% of the cost of the Clerk's membership to SLCC with Horley PC.

3.4. Cheque No. 434 for £95 had been issued on 29/11/01 to CDC being the fee required to process Council's application for planning permission to register a change of use from agricultural to sports use. The Chairman proposed Council approve payment, seconded by Cllr. Miles & agreed unanimously.

3.4.2. The following cheques were approved for payment & signed at the meeting:

Chq. No. 437	£44.00	Church Room	Room bookings in 2001
438	55.20	NPower	Lighting
439	20.00	SLCC	1/2 Annual subscription
440	161.49	J. Peace	Clerk's salary qtr. Sept-Nov

The Chairman proposed that the approval for payment of cheques 100437 to 440 be given. This was seconded by Cllr. Miles and approved unanimously.

3.5. A special meeting had been held at Starveall Barn on 26/11/01 at which:

- Council agreed to support the village website and to use it to publish Council minutes once adopted
- Cllr. Offord proposed adoption of Robert Kerry's oral estimate of £780 for tree surgery on the Green, seconded by Cllr. Burden & agreed unanimously.

3.6. The Council's books and accounting records were currently with the auditors and the audit hearing was scheduled for February 1st. The Chairman and Clerk would be attending.

3.7. Watch Your Speed signs, on loan from OCC/CDC, were presented for display in the village.

4.0. PLANNING:

4.1. Since last meeting Parish Council & CDC Planning considered and approved:

4.1.1. **01/02250/F:** re. proposal to replace existing fence with a 2.4 metre high wattle fence.

4.1.2. **01/02273/F:** re. proposal to erect garden shed/room at Pudlicote, West End.

4.2. The Council's application and £95 fee for change of use of agricultural land to a sports recreational area

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had been acknowledged by CDC Planning.

4.3. Council had written to CDC re. 01/01449/F to seek confirmation that a cesspit had been constructed.

5.0. CORRESPONDENCE:

5.1. The following correspondence was **NOTED**:

5.1.0. re. CDC/OCC SID's, vehicle speed had been monitored from near the school & the Chairman would recommend to Ian Harris a better position to carry out future monitoring exercises.

5.1.1. OCC Threat to Green Fields: Leader of the Council, K.Mitchell, had expressed the view that the Planning Green Paper represented a serious threat to Oxfordshire's green fields, to the democratic element of strategic planning and to county government. Strategic planning for the county would be carried out by a body remotely based in Guildford which would not be in local interests. The Parish Council discussed the implications and agreed that decision making needed to be kept strictly at local level with a need to keep own local identity within a diverse range of countryside.

5.1.2. N.Oxon Ironstone Liaison Committee, meeting on 7/2/02, Cllr.Fickling agreed to attend.

5.1.3. DTLR notice of the Local Elections (Declaration of Acceptance of Office) Order 2001.

5.1.4. DTLR Local Gov't White Paper 'Strong Local Leadership - Quality Public Services - enclosed extract from the paper setting out proposals for the reform of the financial regime for parishes. Among key measures were to increase section 137's expenditure ceiling from £3.50 to £5 per elector and then to raise it annually in line with inflation.

5.1.5. Agenda for Standard Committee meeting to be held on January 16th 2002.

5.1.6. Draft Summary Cherwell Community Plan 2016.

5.1.7. DTLR Accounts & Audit (Amendment) Regulations 2001: the PC was not affected.

5.1.8. Copy of CDC minutes of Annual Parish Liaison Meeting held on 22/1/01.

5.1.9. OCC Cherwell Speed Limit Project - Phase 1: no response required unless Council objected to earlier proposals to extend the 30 mph sign further up Millers Lane.

5.2.0. CDC Invitation to Cherwell Countryside Forum - Trees in the Landscape, on 23/1/02.

5.2.1. CDC Parish Playing Field & Open Space Assessment notification of 0.27 net surplus area.

5.2.2. CDC's New Cherwell Rural Strategy - summary of emerging Community Plan to 2016.

5.2.3. OCC re.Toilet facilities for mobile library staff: There were several locations suggested as having suitable toilet facilities although much depended on availability and access to keys.

5.2.4. T. Baldry MP: Laura Cooke of Countryside Agency willing to brief PC's on grant availability.

6.0. ALLOTMENTS:

6.1. Hart & Sons had agreed to clear debris & plough area under their existing 364 day tenancy agreement.

6.2. Cllr. Jeffs had planted an oak sapling in a suitable space & would soon clear out some of the trees

7.0. SMALL PLAYING FIELD:

7.1. Council was looking into the safety of the surface around the roundabout following the 2001 inspection of play equipment. Meanwhile monthly inspections were being conducted.

7.2. The Chairman had spoken to Mike Webber who awaits word regarding the dissolution of the Trust.

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7.3. The Chairman now had the deeds for the small playing field and would hold onto them for the present.

8.0. ROADS & HIGHWAYS:

8.1. Highways had sent an acknowledgement concerning Council's request to remove the row of pots along Quarry Road by Quarry Farm House. The Clerk thought that the pots had been moved back a little but undertook to inform Highways that for safety reasons the PC objected to them being anywhere along the verge.

8.2. Two people had reportedly asked for building materials and a catering van by Andrew Marsh of Cleavers Cottage to be removed. The Chairman would find the name & address of the person Council should write to.

8.3. CDC had satisfactorily repositioned the footpath sign in Pages Lane.

8.4. As the village dustcart had badly damaged the verge opposite Cllr.Burden's house it was agreed that a meeting would be set up with Environmental Services to see if the vehicle could avoid causing further damage.

8.5. Highways was again to be chased about the need for Mr.Luckett to trim his hedges along Hornton Lane.

8.6. Cllr.Miles asked what could be done to stop dog fouling and it was agreed to monitor the problem.

8.7. Cllr.Jeffs enquired about the two cherry trees in Millers Lane. Council heard that Highways would not agree to fell or trim the trees unless they were actively dangerous. Responsibility for the trees was another factor to consider and this would be difficult to determine. Steve Bowden undertook to try to find out.

8.8. The Clerk would seek S.Bowden's comments about the posts that Mark Bowes had installed outside his entrance. Meanwhile, Cllrs. Miles & Jeffs said that they would be a suitable alternative to kerbing provided that they were properly spaced. Cllr.Jeffs recommended installing a few on a trial basis.

9.0. HORNTON PAVILLION:

9.1. The Chairman had obtained a copy of the deeds which evidenced the purchase of land from CDC in 1986. Julia Whitby of Solicitors, Wright Hassall, was still trying to locate the 1974 deeds through the Land Registry. A letter from Wright Hassall requested payment of £23.50 for document copying services.

9.2. Council agreed to pay for the fencing at Nunneley's field. The cost, around £500, could be justified on the basis of it being necessary to mark out the area ceded to the Council for village recreational use.

9.3. The Clerk sought to have all deeds for entry in an Asset Register once the former were available.

10.0. MILLENNIUM:

10.1. A final meeting had been held and Council received a copy of a report prepared for Gossip. It was agreed that documents related to the Millennium Committee may be held for scrutiny with Council's records in Church Room although the cheque book would be retained until all bills had been settled. Council did not favour taking on the Millennium account as it had nothing directly to do with Council business. The Chairman suggested keeping it open until the committee considers all matters have been concluded. Cllr.Burden proposed a vote of thanks to all members of the Millennium Committee who had helped make the various projects a success.

11.0. JUBILEE CELEBRATIONS:

11.0. Minutes of the Jubilee Multi-Surface Sports Area Committee were presented and a further meeting was to be held on March 7th at 8.15pm. Cllr.Miles asked about the availability of grants but none was thought available. Various events had been suggested including: a Horley v. Hornton Golden Jubilee Cup event for youngsters 6-a-side football, and a 50's/60's BBQ. Council agreed to consider making a grant towards the purchase of mugs for all children in the village under 16.

12.0. ANY OTHER BUSINESS: None

ADDENDUM: MINUTES OF SPECIAL MEETING HELD ON 4TH FEBRUARY 2002

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Following discussions with Steve Bowden, OCC Highways:

1.0. It was agreed Council may place an order with Highways for the purchase of 15 posts to be installed along part of the Green at a cost of £20 per post. This decision followed consultation with the village and feedback received which generally favoured posts rather than kerbing.

1.1. It was also agreed that Council would raise again the issue of parking options and consider the suggestion to widen the road by Mark Bowes entrance. The school would be asked to seek permission from the Methodist Chapel to allow their teaching staff to park in the Chapel car park.

**HORNTON PARISH COUNCIL
LIST OF COUNCILLORS & THEIR RESPONSIBILITIES
AS AT 1ST JANUARY 2002**

<u>COUNCILLORS</u>	<u>RESPONSIBILITIES</u>
CLLR.ERIC TURNER BELLEVUE BELL STREET HORNTON	CHAIRMAN FINANCE PLANNING ROADS & HIGHWAYS HORNTON PAVILLION COMMITTEE
DAVID MILES JUBILEE HOUSE HORNTON	VICE CHAIRMAN TRUSTEE OF SMALL PLAYING FIELD MILLENNIUM PROJECTS SCHOOL LIAISON HORNTON PAVILLION COMMITTEE PLANNING
CLLR. PAUL BURDEN BARRY COTTAGE HORNTON	ALLOTMENTS TRUSTEE OF SMALL PLAYING FIELD HORNTON PAVILLION COMMITTEE PLANNING
BILL JEFFS BLACKSMITHS COTTAGE BELL STREET HORNTON	ROADS & HIGHWAYS HORNTON PAVILLION COMMITTEE MULT-SURFACE SPORTS AREA COMMITTEE BEST KEPT VILLAGE COMPETITION PLANNING

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**MALCOLM CROSS
1 HOLLOWAY COTTAGES
MILLERS LANE
HORNTON**

**HORNTON PAVILLION COMMITTEE
PLANNING**

**LYNNE FICKLING
HENSTONES
BELL STREET
HORNTON**

**PUBLICITY & GENERAL
HORNTON PAVILLION COMMITTEE
PLANNING
PARISH WEBSITE**

**JOHN OFFORD
BRAE HOUSE
BELL STREET
HORNTON**

**PARISH WEBSITE
SCHOOL LIAISON
HORNTON PAVILLION COMMITTEE
PLANNING**